

VENDOR NUMBER	VENDOR NAME	CHECK NUMBER	CHECK DATE	CHECK AMOUNT
20542	UHY ADVISERS, INC	532117	12/06/2023	\$8,042.02

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
12/04/2023	630412592	sf OCTOBER PROFESSIONAL SERVICES PO #: 24002126 - FINANCE GL #: HN021-0590	\$3,418.75
12/04/2023	630413205	sf NOVEMBER PROFESSIONAL SERVICES PO #: 24002126 - FINANCE GL #: HN021-0590	\$4,623.27



Town of Hamden
 General Fund
 Hamden Government Center
 2750 Dixwell Avenue I
 Hamden, Connecticut 06518

Webster Bank,
 National Assoc.
 51-7010/2111

Vendor Number: 20542
 Check Number: 532117
 Check Date: 12/06/2023

*** Eight Thousand And Forty-Two Dollars And Two Cents ***

\$8,042.02

Pay To: UHY ADVISERS, INC
 The: PO BOX 72217
 Order Of: CLEVELAND, OH 44192-0002

Authorized Signature

MP

⑈00532117⑈ ⑆211170101010 1918084700⑈

UHY ADVISERS, INC
PO BOX 72217
CLEVELAND, OH 44192-0002

Forwarding Service Requested

Town of Hamden
General Fund
Hamden Government Center
2750 Dixwell Avenue I
Hamden, Connecticut 06518





Town of Hamden
 Purchasing Department
 Hamden Government Center
 2750 Dixwell Avenue 1
 Hamden, Connecticut 06518
 Phone (203) 287-7110 Fax (203) 287-7115

**Material Safety
 Data Sheets
 (MSDS) to be
 Included**

Purchase Order

Fiscal Year 2024 Page 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKAGES AND SHIPPING PAPERS.**

Purchase Order Number **24002126**

Purchase Order Date 12/05/2023

Department FINANCE

Bill To
 Finance Department
 2750 Dixwell Avenue
 Hamden, CT 06518

Ship To
 Finance Department
 2750 Dixwell Avenue
 Hamden, CT 06518

Delivery must be made within doors of specified destination.

Vendor 20542
 UHY ADVISERS, INC
 PO BOX 72217
 CLEVELAND, OH 44192-0002

630412592 3418.75 Oct.
 630413205 4623.27 Nov.

FULL LIQUIDATE

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	VENDOR NUMBER	REQUISITION NUMBER	REQUISITIONER NAME	DELIVERY REFERENCE
		20542	242430	Susan Foraker	

NOTES					
ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	OCTOBER 2023 AND NOVEMBER 2023 PROFESSIONAL SERVICES -INVOICES 630412592 AND 630413205 GL #: HN021 - 0590	1.0000	EACH	\$8,042.0200	\$8,042.02
					\$8,042.02

* Important: Read terms and conditions provided as part of this purchase order
 When complete shipment is made, mail your invoice itemizing all charges to:
 Finance Department, Hamden Government Center, 2750 Dixwell Avenue, Hamden, Connecticut 06518

Philip W. Goodwin
 Purchasing Agent

Purchase Order Total **\$8,042.02**

Town of Hamden

Address all acknowledgments and all communications relating to this order to the Department of Purchase, Town of Hamden, Hamden, Connecticut 06518.

Conditions Governing this Purchase Order

1. THE TOWN OF HAMDEN IS NOT RESPONSIBLE FOR MATERIALS, SUPPLIES OR EQUIPMENT DELIVERED WITHOUT AUTHORITY OF ITS WRITTEN ORDER.
2. Do not overship or substitute. Ship exactly as ordered.
3. All material shipped by freight, express or parcel post, MUST HAVE ALL CHARGES FULLY PREPAID TO POINT OF DELIVERY, unless otherwise arranged for and expressly stated on this order. All prices must be F.O.B. Designation, freight prepaid.
4. Include itemized packing slips with all shipments or deliveries. Show name of DEPARTMENT for whom delivery is intended.
5. Invoices must be rendered on enclosed claim form, on date of COMPLETE SHIPMENT of all materials on this order. Separate billing for partial shipments not allowed unless otherwise arranged for and expressly stated on this order.
6. Use separate claim form for each order. Claim must be itemized in detail. An itemized claim is one set forth in items and in such form that anyone reading same may readily understand the kind, quantity, quality and price.
7. All materials, supplies and equipment received subject to inspection and acceptance by Town of Hamden.
8. All Material, Equipment or structures or erected hereunder, shall comply with all applicable standards of the Federal Occupational Safety and Health Act of 1970, Public Law 91-596, as amended. MSDS sheets to accompany order.
9. If unable to fill this order exactly in accordance with description unit and price thereon communicate at once with Department of Purchase for instructions. The Town reserves the right to reject and return at shipper's expense any and all materials or supplies delivered which do not conform to our description or specifications.
10. If there is any part of this order you cannot fill promptly or within the time specified, notify the Department of Purchase at once. In case of unreasonable delay in delivery or delivery of goods inferior to those specified, or in case of any other default of the vendor, the Department of Purchase shall have the right at it's option to cancel this order in whole or in part, and the Town may procure the goods, or services from other sources, and hold the vendor responsible for any part, and EXCESS COST, EXPENSE AND DAMAGES occasioned thereby.
11. The vendor by accepting this order agrees to assume the defense of and hold Town of Hamden, its agents and its employees, harmless from all suits, costs, expenses, claims and damages arising from the use of the described materials because of actual or alleged infringement of any copy rights, patent or patent right of any invention or any other cause, and vendor represents and warrants that the unit prices charged herein are not higher than any applicable legal maximum prices permitted under existing governmental regulations and are not in excess of those currently charged to other governmental, institutional, or commercial users for similar items, quantities and deliveries.
12. The workmanship, quantities or qualities of goods which are to be paid for hereunder shall be to the satisfaction of the Department of Purchase and before final acceptance by the Department of Purchase all matters of dispute must be adjusted to the mutual satisfaction of the Department of Purchase and the vendor. Determinations and decisions, in case of any question shall arise, shall constitute a condition precedent to the right of the vendor to receive any money thereof, until the matter in question is settled.
13. All items delivered on this order are to be new and the manufacture or product of the United States or its territorial possessions, unless otherwise specified.
14. The Town of Hamden will not be responsible for goods ordered and delivered without a written purchase order from the Purchasing Agent. The Town is exempt from the payment of taxes imposed by the Federal Government and/or the State of Connecticut under section 12-412 of the Sales and Use Act. (For use by the United States, territories of political subdivision thereof or the District of Columbia.) The undersigned hereby certifies that he/she is the Purchasing Agent of the Town of Hamden Connecticut and that he/she is authorized to execute this certificate and that the article or articles specified in the above order are purchased for the above vendor for the exclusive use of the Town of Hamden, Connecticut. It is understood that the exemption from tax in the case of sales of articles under this exception certificate to the United States, etc. is limited to the sales of articles purchase for their exclusive use and it is agreed that if articles purchased tax free under this exception certificate are used otherwise or are sold to employees or others such fact must be reported to the Manufacturer of the article or articles covered by this certificate. It is also understood that the fraudulent use of this certificate to secure exception will subject the undersigned and all guilty parties to a fine of not more that \$10,000 or to imprisonment for not more that five years or both together with cost of prosecution.

THE PURCHASE ORDER NUMBER ON THE FRONT MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS

ARPA



HN021-0590

Req 242430

V20542

Invoice

Town of Hamden
Attn. Finance Dept - Carol Hazen
2750 Dixwell Avenue
Hamden, CT 06518

UHY ADVISORS, INC.
Invoice No.: 630412592
Invoice Date: 11/2/23
Amount: \$3,418.75
Payment Terms: Due Upon Receipt
Client No.: 1087022
Billing Contact: Stacy Farber
Engagement No.: 63026174

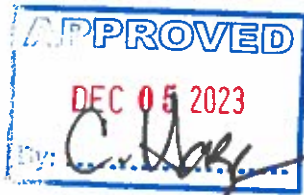
For professional services rendered through October 31, 2023

Amount

3,418.75

Total Amount Due This Invoice \$ 3,418.75

ARPA



2023 DEC -5 PM 1:10

Mailing Address for Payments:
UHY Advisors, Inc.
PO Box 72217
Cleveland, OH 44192-0002

ACH & Wire Instructions:
Company Name - UHY Advisors, Inc.
Company Address - Farmington Hills, MI
Bank Name - The Huntington National Bank
Bank Address - Columbus, OH
Routing # - 044000024 (Wire)
Routing # - 072403473 (ACH)
Account # - 01383068205
Swift Code - HUNTUS33 (for international wires)

Contact Information:
Corporate Headquarters
27725 Stansbury Blvd. Suite 385
Farmington Hills, MI 48334
(410) 423-4800

Online Address for Payments:
<https://bill-pays.com/ebpp/uhy>

Remittance information should be sent to UHY-Wires@uhy-us.com

Open WIP by Date

WIP Cut-off Date: 10/31/23

Bill to Client	Client	WIP Total	On Account	Net WIP
Town of Hamden	Town of Hamden	3,418.75	-	3,418.75

1087022 Town of Hamden

63026174 ARPA Consulting Services

Employee No.	Entry Date	Employee Name	Service	Work Code	Daily Description	Consulting			Governmental Risk and Compliance		
						Hours	Expense Qty	Billing Price	Time	Expenses	Total
✓10817	10/26/23	Stacy Farber	Phase	Phase-Initiating (T170)	Virtual Meeting, UHY Team & Hamden (C. Hazen); follow-up emails re Q3 P&E Reporting	1.25	-	425.00	531.25	-	531.25
✓10497	10/26/23	Sarah Goss	Phase	Phase-Initiating (T170)	Virtual Meeting Q3 P&E Report Submission;S.G., Carol, Curtis	1.25	-	200.00	250.00	-	250.00
✓11497	10/27/23	Sarah Goss	Continuous Monitoring	Reporting (T168)		0.50	-	200.00	100.00	-	100.00
✓10817	10/30/23	Stacy Farber	Continuous Monitoring	Engagement Planning (T169)		0.25	-	425.00	106.25	-	106.25
✓11497	10/30/23	Sarah Goss	Phase	Phase-Initiating (T170)	Prepare Agenda Items for 10/31 site visit	1.00	-	200.00	200.00	-	200.00
✓10113	10/31/23	Jack Rosgan	Continuous Monitoring	Engagement Planning (T169)	Kickoff meeting with client	2.00	-	425.00	850.00	-	850.00
✓10817	10/31/23	Stacy Farber	Continuous Monitoring	Engagement Planning (T169)	kick off meeting with the Town	1.75	-	425.00	743.75	-	743.75
✓10817	10/31/23	Stacy Farber	Continuous Monitoring	Travel Time (zero rate) (T124)		1.50	-	425.00	637.50	-	637.50
						9.50			3,418.75		3,418.75

WIP Total: 3,418.75
 Invoice On Account Balance: -
 Net WIP: 3,418.75

Invoice

Town of Hamden
Attn. Finance Dept - Carol Hazen
2750 Dixwell Avenue
Hamden, CT 06518

UHY ADVISORS, INC.
Invoice No.: 630413205
Invoice Date: 12/5/23
Amount: \$4,623.27
Payment Terms: Due Upon Receipt
Client No.: 1087022
Billing Contact: Stacy Farber
Engagement No.: 63026174

	Amount
For professional services rendered through November 30, 2023	3,931.25
Reimbursable Expenses	692.02
Total Amount Due This Invoice	\$ 4,623.27

ARPA

APPROVED
DEC 05 2023
By: *C. Hazen*

2023 DEC -5 PM 1:10

Mailing Address for Payments:
UHY Advisors, Inc.
PO Box 72217
Cleveland, OH 44192-0002

Online Address for Payments:
<https://bill-pays.com/ebpp/uhy>

ACH & Wire Instructions:
Company Name - UHY Advisors, Inc.
Company Address Farmington Hills, MI
Bank Name The Huntington National Bank
Bank Address Columbus, OH
Routing # - 044000024 (Wire)
Routing # - 072403473 (ACH)
Account # - 01383068205
Swift Code HUNTUS33 (for international wires)

Contact Information:
Corporate Headquarters
27725 Stansbury Blvd. Suite 385
Farmington Hills, MI 48334
(410) 423-4800

Remittance information should be sent to UHY-Wires@uhy-us.com

Open WIP by Date

WIP Cut-off Date: 12/4/23

Bill to Client	Client	WIP Total	On Account	Net WIP
Town of Hamden	Town of Hamden	4,623.27	-	4,623.27

1087022 Town of Hamden
63026174 ARPA Consulting Services

Employee No.	Entry Date	Employee Name	Service	Work Code	Daily Description	Hours	Expense Qty	Billing Price	Time	Expenses	Total
✓	10/1/23		Continuous Monitoring	Airfare (E100)		-	2.00	327.90	-	655.80	655.80
✓	10/1/23		Continuous Monitoring	Meals (E102)		-	2.00	18.11	-	36.22	36.22
✓	11/2/23	Stacy Farber	Continuous Monitoring	Engagement Planning (T169)	meeting with Sarah to discuss items to send to Carol	0.25	-	425.00	106.25	-	106.25
✓	11/2/23	Sarah Goss	Phase	Phase-Executing (T172)	SG/ST Status Meeting; Hamden ARPA; update from onsite kickoff; Discuss Follow-up items needed	0.25	-	200.00	50.00	-	50.00
✓	11/4/23	Sarah Goss	Phase	Phase-Executing (T172)	Call from Carol; Discuss United Way Project Overview; Resolutions to send UHY	0.25	-	200.00	50.00	-	50.00
✓	11/6/23	Sarah Goss	Phase	Phase-Executing (T172)	S.G send email re City noncompetitive application Template	0.25	-	200.00	50.00	-	50.00
✓	11/7/23	Sarah Goss	Phase	Phase-Executing (T172)	Compile & Send Templates in response to United Way questions: ARPA Conformance Form, Payroll Expense Ledger; Payroll Documentation Requirements, etc.	0.75	-	200.00	150.00	-	150.00
✓	11/7/23	Claire Collins	Phase	Phase-Initiating (T170)	Guidance and templates for purchasing and procurement and funding justification sent to Sarah Goss for use	0.50	-	300.00	150.00	-	150.00
✓	11/9/23	Sarah Goss	Phase	Phase-Executing (T172)	Client Emails; Provide Templates Subrecipient Contracts; Beneficiary Agreements; ARPA Procurement; Contractor/Subcontractor Requirements; United Way Services Contract Template; Review of Council Resolutions	2.00	-	200.00	400.00	-	400.00
✓	11/9/23	Claire Collins	Phase	Phase-Planning (T171)	Guidance to Sarah Goss on contract for United Way contract services under revenue loss	0.25	-	300.00	75.00	-	75.00
✓	11/10/23	Sarah Goss	Phase	Phase-Executing (T172)	SG/CH Virtual Meeting; ARPA Planning	2.00	-	200.00	400.00	-	400.00
✓	11/14/23	Claire Collins	Phase	Phase-Planning (T171)	Written guidance to Sarah Goss on Hampden administrative services ARPA budget for contracted, union and non-union positions and staff on expenditure category and what needed to be an administrative	1.00	-	300.00	300.00	-	300.00
✓	11/15/23	Claire Collins	Phase	Phase-Planning (T171)	Respond to Sarah Goss question regarding documentation needed for use of revenue loss funds spent for government services	0.25	-	300.00	75.00	-	75.00
✓	11/17/23	Sarah Goss	Phase	Phase-Executing (T172)	Email Comm w/Cardol regarding Admin Expense Budget; Direct vs Indirect Admin Expenses for Contracted personnel vs. Town Personnel	0.25	-	200.00	50.00	-	50.00
✓	11/17/23	Sarah Goss	Phase	Phase-Executing (T172)	UHY/Hamden virtual meeting. CH/SG	1.50	-	200.00	300.00	-	300.00
✓	11/17/23	Sarah Goss	Phase	Phase-Executing (T172)	Update Spreadsheet of Appropriated Projects w/ Fields needed to assess Eligibility; Research Payroll Template request; United Way	0.50	-	200.00	100.00	-	100.00
✓	11/20/23	Claire Collins	Phase	Phase-Planning (T171)	Compliance review of overall City project tracker template and United Way projects scope of work and budgets and advise Sarah Goss of meeting acceptance	1.00	-	300.00	300.00	-	300.00
✓	11/21/23	Claire Collins	Phase	Phase-Planning (T171)	Guidance to Sarah Goss on United Way budget revisions needed for contracted services without indirect costs	0.50	-	300.00	150.00	-	150.00
✓	11/27/23	Sarah Goss	Phase	Phase-Executing (T172)	SG email comm to C.H. re ARPA Task Force formation & "rules". Examples & Bristol/Middletown Contacts	0.50	-	200.00	100.00	-	100.00
✓	11/27/23	Claire Collins	Phase	Phase-Planning (T171)	Provide Sarah Goss with link to Mendon ASP steering committee website information for Hamden to contact	0.25	-	300.00	75.00	-	75.00

Department/Practice: Consulting

Governmental Risk and Compliance

Open WIP by Date

WIP Cut-off Date: 12/4/23

1087022 Town of Hamden

63026174 ARPA Consulting Services

Department/Practice:

Consulting

Governmental Risk and Compliance

Employee No.	Entry Date	Employee Name	Service	Work Code	Daily Description	Hours	Expense Qty	Billing Price	Time	Expenses	Total
✓ 11497	11/29/23	Sarah Goss	Phase	Phase-Executing (T172)	Purchase Order Addendum Templates w/USG & ARPA Verbiage sent to CH; Beneficiary Designation information and templates for adopting a process sent to CH	0.50	-	200.00	100.00	-	100.00
✓ 11497	11/29/23	Sarah Goss	Phase	Phase-Executing (T172)	UHY Virtual Meeting w/Handlen, SG/CH. Discuss UHY presentation to council, discuss status of projects, discuss various additional templates needed.	2.00	-	200.00	400.00	-	400.00
✓ 11497	11/30/23	Sarah Goss	Phase	Phase-Executing (T172)	Email communications to Carol Hazen, Claire Collins; summary agenda ARPA Presentation to Legislative Council for 12/18, schedule follow up meeting; review United Way Scope & Budget revisions	2.00	-	200.00	400.00	-	400.00
✓ 11711	11/30/23	Claire Collins	Phase	Phase-Planning (T171)	Review Town's list of ARPA matters to be addressed in presentation to Legislative Council and recommend meeting to discuss further for 12/18 presentation	0.50	-	300.00	150.00	-	150.00

WIP Total:

17.25

3,931.25

692.02

4,623.27

Invoice On Account Balance:

Net WIP:

4,623.27

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Bill To                               Requisition 00242430-00  FY 2024
Finance Department
2750 Dixwell Avenue
Hamden, CT
06518
Acct No:
OHN -48-05-002-0590  -
Review:
Buyer:
Status: Released
Page 1
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Vendor      36-4272852                Ship To
UHY ADVISERS, INC                      Finance Department
PO BOX 72217                            2750 Dixwell Avenue
                                           Hamden, CT 06518

CLEVELAND, OH 44192-0002
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Date      | Vendor | Date   | Ship  |      |
Ordered   | Number | Required | Via   |      |
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12/05/23 | 020542 |        |       |      |
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LN Description / Account                Qty      Unit Price      Net Price
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001 OCTOBER 2023 AND NOVEMBER 2023     1.00      8042.02000      8042.02
    PROFESSIONAL SERVICES -INVOICES     EACH
    630412592 AND 630413205
1 OHN -48-05-002-0590  -                8042.02

Requisition Link
Requisition Total                        8042.02
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***** General Ledger Summary Section *****
Account                                Amount  Remaining Budget
OHN -48-05-002-0590  -                8042.02  241957.98
    ARPA - AMERICAN RECOVERY ACT    ARPA CONSULTANTS - Protech
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***** Approval/Conversion Info *****
Activity  Date      Clerk      Comment
Queued    12/05/23  Rick Galarza
Queued    12/05/23  Philip Goodwin
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