



VENDOR NUMBER	VENDOR NAME	CHECK NUMBER	CHECK DATE	CHECK AMOUNT
20542	UHY ADVISERS, INC	532655	01/11/2024	\$11,973.32

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
01/08/2024	630413748	sf CLIENT 1087022 CONSULTING SERVICES PO #: 24002382 - FINANCE GL #: HN021-0590	\$11,973.32



Town of Hamden
 General Fund
 Hamden Government Center
 2750 Dixwell Avenue
 Hamden, Connecticut 06518

Webster Bank,
 National Assoc
 51-7010/2111

Vendor Number: 20542
 Check Number: 532655
 Check Date: 01/11/2024

*** Eleven Thousand Nine Hundred And Seventy-Three Dollars And Thirty-Two Cents *** **\$11,973.32**

Pay To: UHY ADVISERS, INC
 The: PO BOX 72217
 Order Of: CLEVELAND, OH 44192-0002

Authorized Signature

MP

⑈00532655⑈ ⑆211170101⑆10 1918084700⑈

UHY ADVISERS, INC
PO BOX 72217
CLEVELAND, OH 44192-0002

Forwarding Service Requested

Town of Hamden
General Fund
Hamden Government Center
2750 Dixwell Avenue I
Hamden, Connecticut 06518





Town of Hamden
 Purchasing Department
 Hamden Government Center
 2750 Dixwell Avenue
 Hamden, Connecticut 06518
 Phone (203) 287-7110 Fax (203) 287-7115

**Material Safety
 Data Sheets
 (MSDS) to be
 Included**



Purchase Order

Fiscal Year 2024 Page 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKAGES AND SHIPPING PAPERS.**

Purchase Order Number **24002382**

Purchase Order Date 01/04/2024

Department FINANCE

Bill To
 Finance Department
 2750 Dixwell Avenue
 Hamden, CT 06518

Ship To
 Finance Department
 2750 Dixwell Avenue
 Hamden, CT 06518

Delivery must be made within doors of specified destination.

Vendor 20542
 UHY ADVISERS, INC
 27725 STANSBURY BLVD.
 SUITE 385
 FARMINGTON HILLS, MI 48334

630413748

11973.32

ARPA Consulting Services Client 1087022

OH

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	VENDOR NUMBER	REQUISITION NUMBER	REQUISITIONER NAME	DELIVERY REFERENCE
		20542	242746	Sharon Regan	

NOTES					
ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	ARPA Consultant Invoice # 630413748 Client # 1087022 Engagement # 63026174 Professional & Reimbursable Services November 1, 2023 - December 31, 2023 GL #: HN021 - 0590	1.0000	EACH	\$11,973.3200	\$11,973.32

ARPA

2024 JAN -8 AM 8:51

* Important: Read terms and conditions provided as part of this purchase order
 When complete shipment is made, mail your invoice itemizing all charges to:
 Finance Department, Hamden Government Center, 2750 Dixwell Avenue, Hamden, Connecticut 06518

Philip W. Goodwin
 Purchasing Agent

Purchase Order Total \$11,973.32

Munis -HN021 0590
Vendor # 20542
PO # 24002382
Check #

Invoice

Town of Hamden
Attn. Finance Dept - Carol Hazen
2750 Dixwell Avenue
Hamden, CT 06518

UHY ADVISORS, INC.
Invoice No.: 630413748
Invoice Date: 12/31/23
Amount: \$11,973.32
Payment Terms: Due Upon Receipt
Client No.: 1087022
Billing Contact: Stacy Farber
Engagement No.: 63026174

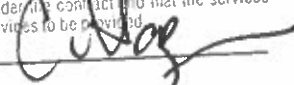
	Amount
For professional services rendered through December 31, 2023	9,512.50
Reimbursable Expenses	2,460.82
Total Amount Due This Invoice	\$ 11,973.32

ARPA

CERTIFICATE OF RECEIPT

I hereby certify that the services or supplies above specified have been received or performed and that the quantity and quality thereof have been verified and the prices and extensions are correct.

For personal/technical services contracts, I further certify that payment is/is not (cross out one) based on an hourly or daily rate. If the payment is based on an hourly or daily rate, attached to this payment request is documentation depicting the time spent, by whom, at what rate and a description of the services rendered and I hereby certify that the amount requested is computed properly under the contract and that the services rendered are within the scope of services to be provided.

Signed 

Mailing Address for Payments:
UHY Advisors, Inc.
PO Box 72217
Cleveland, OH 44192-0002

ACH & Wire Instructions:
Company Name - UHY Advisors, Inc.
Company Address Farmington Hills, MI
Bank Name The Huntington National Bank
Bank Address Columbus, OH
Routing # - 044000024 (Wire)
Routing # - 072403473 (ACH)
Account # - 01383068205
Swift Code HUNTUS33 (for international wires)

Contact Information:
Corporate Headquarters
27725 Stansbury Blvd, Suite 385
Farmington Hills, MI 48334
(410) 423-4800

Online Address for Payments:
<https://bill-pays.com/ebpp/uhy>

Remittance information should be sent to UHY-Wires@uhy-us.com

Open WIP by Date

WIP Cut-off Date: 12/31/23

Bill to Client: **Town of Hamden** Client: **Town of Hamden** WIP Total: **11,973.32** On Account: **-** Net WIP: **11,973.32**

1087022 **Town of Hamden**
 63026174 **ARPA Consulting Services**

Employee No.	Entry Date	Employee Name	Service	Work Code	Daily Description	Hours	Expense Qty	Billing Price	Time	Expenses	Total
11497	11/1/23	Sarah Goss	Phase	Phase-Executing (T172)	SG/CH Virtual Meeting; Discuss Updates to Projects; Discuss 12/18 UHY Agenda for Legislative Council; Discuss United Way revisions; updated resolutions, etc.	0.75	-	200.00	150.00	-	150.00
11497	12/1/23	Sarah Goss	Phase	Phase-Planning (T171)	SG Follow-up to Virtual Meeting w/CH; Coordinate w/ C.C. for 12/08	0.25	-	200.00	50.00	-	50.00
11497	12/5/23	Sarah Goss	Phase	Phase-Executing (T172)	Hamden ARPA status update; J.R.; S.F	0.50	-	200.00	100.00	-	100.00
11497	12/5/23	Sarah Goss	Phase	Phase-Executing (T172)	Prep for UHY/Hamden Meeting	0.25	-	200.00	50.00	-	50.00
11497	12/5/23	Sarah Goss	Phase	Phase-Executing (T172)	Receive/Review/Electronic Storage of ARPA Documents from C.H	1.25	-	200.00	250.00	-	250.00
11497	12/5/23	Sarah Goss	Phase	Phase-Executing (T172)	Virtual Meeting UHY/Hamden Carol Hazen	1.00	-	200.00	200.00	-	200.00
11711	12/5/23	Claire Collins	Phase	Phase-Planning (T171)	Meeting with Grants Manager and Sarah Goss to discuss strategy and information to include in Legislative Council 12/18 presentation and agenda for 12/8 ARPA advisory team meeting	1.00	-	300.00	300.00	-	300.00
11497	12/8/23	Sarah Goss	Phase	Phase-Executing (T172)	UHY CO/SG & Hamden Virtual Meeting w/Hamden Internal Advisory Team; Follow-up; email templates requested; United Way Project emails;	1.50	-	200.00	300.00	-	300.00
11711	12/8/23	Claire Collins	Phase	Phase-Planning (T171)	Meeting presentation and guidance and follow up to ARPA internal advisory team on process, subrecipients, beneficiaries, procurement, risk assessments, monitoring and grants management and	2.00	-	300.00	600.00	-	600.00
11711	12/11/23	Claire Collins	Phase	Phase-Planning (T171)	Prepare initial draft Legislative Council presentation slide deck and send to Sarah Goss for review, comment and edit	2.00	-	300.00	600.00	-	600.00
10817	12/12/23	Stacy Farber	Phase	Phase-Planning (T171)	PPT presentation review	0.50	-	425.00	212.50	-	212.50
11497	12/12/23	Sarah Goss	Phase	Phase-Executing (T172)	Review all U.W revised SOW/Budgets/Compliance Docs received from C.H.; List of O/S docs; Emails with Carol Hazen, Risk Assmt template, etc.	1.50	-	200.00	300.00	-	300.00
11711	12/12/23	Claire Collins	Phase	Phase-Planning (T171)	Edit and revise draft presentation slide deck and send to Sarah Goss for review and edit	0.50	-	300.00	150.00	-	150.00
11497	12/13/23	Sarah Goss	Phase	Phase-Executing (T172)	Edit L.C ARPA Presentation w/notes p/d/w Carol Hazen 12/12. Send to C.C for review. Email Comm w/Hamden re Nov 9 IFR guidance related to personnel	1.00	-	200.00	200.00	-	200.00
11711	12/13/23	Claire Collins	Phase	Phase-Planning (T171)	Provide overview of Treasury Obligation IFR and guidance for personnel costs for eligible expenditures after 12/31/2024	0.50	-	300.00	150.00	-	150.00
11497	12/14/23	Sarah Goss	Continuous Monitoring	Communications/ Correspondence (T201)	SG/CH/Mayor Virtual Meeting request by CH to review personnel/admin costs obligation requirements & reporting; & follow-up with C.C.	0.75	-	200.00	150.00	-	150.00
11497	12/14/23	Sarah Goss	Continuous Monitoring	Communications/ Correspondence (T201)	SG Emails w/CH re explanation of personnel Costs; Nov 9 IFR	0.50	-	200.00	100.00	-	100.00
11497	12/14/23	Sarah Goss	Phase	Phase-Executing (T172)	SG updates to 12/18 L.C. Presentation as requested by Carol Hazen	2.50	-	200.00	500.00	-	500.00
11711	12/14/23	Claire Collins	Phase	Phase-Planning (T171)	Guidance on personnel costs beyond 12/31/2024 for administrative fees	1.00	-	300.00	300.00	-	300.00

Open WIP by Date

WIP Cut-off Date: 12/31/23

1087022 Town of Hamden

63026174 ARPA Consulting Services

Department/Practice:						Consulting			Governmental Risk and Compliance		
Employee No.	Entry Date	Employee Name	Service	Work Code	Daily Description	Hours	Expense Qty	Billing Price	Time	Expenses	Total
11497	12/15/23	Sarah Goss	Phase	Phase-Executing (T172)	Adjustments to 12/18 Presentation; Send to C.H. for review prior to 1p meeting	0.25	-	200.00	50.00	-	50.00
11497	12/15/23	Sarah Goss	Phase	Phase-Executing (T172)	Bi-Weekly Virtual Meeting UHY/CH. Request by CH. Review & Edit 12/18 LC deck, review UW budget issues; Review Smart Start Budget issues, etc	1.50	-	200.00	300.00	-	300.00
11497	12/15/23	Sarah Goss	Phase	Phase-Executing (T172)	Create Hamden Project Subrecipient Compliance Tracker; Update w/UW Compliance Docs	0.50	-	200.00	100.00	-	100.00
11497	12/15/23	Sarah Goss	Phase	Phase-Executing (T172)	Follow-up Emails; UW; Templates to CH	0.25	-	200.00	50.00	-	50.00
11497	12/15/23	Sarah Goss	Phase	Phase-Executing (T172)	Virtual Meeting UHY/Limited Way: Review SOW/Budget, discuss changes needed; Perform Risk Assessment; Complete R.A. notes, follow-up notes; Email UW& Hamden	1.50	-	200.00	300.00	-	300.00
11711	12/15/23	Claire Collins	Phase	Phase-Planning (T171)	Reverse presentation slide deck and send to Sarah Goss and provide guidance on payment of overtime	1.50	-	300.00	450.00	-	450.00
11497	12/17/23	Sarah Goss	Phase	Phase-Executing (T172)	SG update & send v5 presentation to CH. Email CC notes from 12/15 meeting w/CH re points to address w/LC	0.50	-	200.00	100.00	-	100.00
11497	12/18/23	Sarah Goss	Phase	Phase-Executing (T172)	UHY - Hamden LC Meeting	1.00	-	200.00	200.00	-	200.00
11711	12/18/23	Claire Collins	Phase	Phase-Planning (T171)	Preparation and presentation to Legislative Council at meeting	1.50	-	300.00	450.00	-	450.00
11497	12/19/23	Sarah Goss	Phase	Phase-Executing (T172)	Hamden Request for Virtual Meeting re Small Business Grant Program. UHY meeting w/Enik Johnson & Council members; UHY follow-up templates sent. Update written justification	1.75	-	200.00	350.00	-	350.00
11497	12/19/23	Sarah Goss	Phase	Phase-Executing (T172)	Updates to Hamden Project Tracker. SG/CC emails re various Hamden Projects. SG emails to C. Hazen re Guidance Ineligible Expenses; Smart Start Program; PTA Boost Program; Rev loss.	1.00	-	200.00	200.00	-	200.00
11711	12/19/23	Claire Collins	Phase	Phase-Planning (T171)	Send guidance to share on ineligible expenses and eligibility review and comments on small business SMART Start program	1.00	-	300.00	300.00	-	300.00
11497	12/20/23	Sarah Goss	Phase	Phase-Executing (T172)	Review Program Narratives and Budgets for Eligibility. Send EJ & CH Guidance re Small Business Program Requirements, UEL # Registration; Conflict of Interest Policies; Review allocation of Rev Loss	3.00	-	200.00	600.00	-	600.00
11711	12/20/23	Claire Collins	Phase	Phase-Planning (T171)	Technical review of 6 project written justifications and provide edits, comments and expenditure category changes to meet ARPA compliance and update tracker with expenditure category changes and submit all to Sarah Goss to share with Town	2.00	-	300.00	600.00	-	600.00
11497	12/21/23	Sarah Goss	Phase	Phase-Executing (T172)	Project File Database Organization	0.50	-	200.00	100.00	-	100.00
11497	12/21/23	Sarah Goss	Phase	Phase-Executing (T172)	Review/Revise Outdoor Living Room Project; Suggest Beneficiary and/or Town Proj vs Subrecipient; Review C.C. Feedback on Projects; Send Project updates & Guidance to CH	1.75	-	200.00	350.00	-	350.00
11497	12/22/23	Sarah Goss	Phase	Phase-Executing (T172)	SG/CH bi-weekly meeting. Review Project Narrative feedback, status of projects, next steps. SG follow-up emails; Set up R.A for We are Village, etc.	1.75	-	200.00	350.00	-	350.00
WIP Total:						40.50			9,512.50	2,460.82	11,973.32
Invoice On Account Balance:											11,973.32
Net WIP:											11,973.32

