



# TOWN OF HAMDEN

## OFFICE OF THE LEGISLATIVE COUNCIL

Hamden Government Center  
2750 Dixwell Ave.  
Hamden, CT 06518  
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### COUNCIL PRESIDENT

Dominique Baez

### COUNCIL MEMBERS-AT LARGE

Bob Anthony  
Dominique Baez  
Tom Figlar  
Tasha Hunt  
Katie Kiely  
Laurie Sweet

December 17, 2024

### DISTRICT COUNCIL MEMBERS

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Jeron Alston  
*Second District*

Abdul Osmanu  
*Third District*

Sarah Gallagher  
*Fourth District*

Rhonda Caldwell  
*Fifth District*

Paula Irvin  
*Sixth District*

Adrian Webber  
*Seventh District*

Theodore Stevens  
*Eighth District*

Jim Anthony  
*Ninth District*

Lauren Garrett  
Mayor

Re: ORDER FURTHER AMENDING AND RESTATING ALLOCATIONS  
OF CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (ALSO  
KNOWN AS AMERICAN RESCUE PLAN ACT FUNDS) (AS AMENDED  
12-16-24)

Dear Mayor Garrett:

Please be advised that the Legislative Council at its meeting held on  
December 16, 2024, approved the above further amending and restating  
allocations of Coronavirus Local Fiscal Recovery Funds (also known as  
American Rescue Plan Act Funds) (as amended 12-16-24)

A copy of said order is attached

Very truly yours,

  
Romealia Rampersaud, Clerk  
Legislative Council

Romealia Rampersaud  
Council Administrator

Cc: Rick Galarza, Finance Department  
Sue Gruen, Town Attorney  
Carol Hazen, Director of Grants and Capital Projects  
Mayor's Office

**TOWN OF HAMDEN  
LEGISLATIVE COUNCIL  
ORDER FURTHER AMENDING AND RESTATING ALLOCATIONS OF  
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS  
(ALSO KNOWN AS AMERICAN RESCUE PLAN ACT FUNDS)  
(AS AMENDED 12-16-2024)**

PRESENTED BY: Legislative Council

WHEREAS the Town received a total of \$24,140,338.00.00 in American Rescue Plan Act Funds (ARPA); and

WHEREAS, \$5,881,147.00 was previously applied as revenue for fiscal year 2021-2022 leaving a balance of \$18,259,191.00; and

WHEREAS, between October and May of 2023, the Legislative Council allocated \$17,947,500.00 for programs, projects and administrative expenses leaving a balance of \$311,691.00 which the Council allocated to administrative, project management and compliance costs; and

WHEREAS on January 22, 2024, the Legislative Council approved an amended and restated order reallocating certain funds and renaming and clarifying certain projects; and

WHEREAS, on or about May 20, 2024, the Council further amended and restated the Order approved by the Legislative Council on January 22, 2024, and ratified February 20, 2024; and

WHEREAS, on or about August 19, 2024, to account for the proposal from Haley & Aldrich, the Council further amended the Order to increase the funding allocated for evaluation and development of a plan for the Newhall Foundations Project from \$1,500,000 to \$1,800,000.

WHEREAS, on or about September 16, 2024, the Council removed the project entitled Equitable PTA, PTSA and PTO engagement and activities and reallocated \$154,000.00 in funding to Eligible Municipal Expenditures; and

WHEREAS, on or about October 7, 2024, the Council amended the Order to increase funding for the Community Campus by \$361,893.00 by reallocating \$361,893.00 from Total Administrative Expenses; reallocated \$1,700,000.00 from Newhall Foundations to Eligible Municipal Expenses; reallocated \$610,000.00 from Library ADA Improvements to Eligible Municipal Expenses; reallocated \$20,000.00 from Youth Mentorship (Daniel's Company) to Public Works Department- equipment; and relocated \$14,206.00 from the Small Business Grants Program to Public Works Department- equipment.

WHEREAS, on October 21, 2024, a Motion to Rescind the reallocation of \$20,000.00 from Youth Mentorship (Daniel's Company) to Public Works Department- equipment restored the funds; and

WHEREAS, on or about October 21, 2024, the Council replaced Daniel's Company with Fixing Father's as the vendor to receive \$20,000.00 for the Youth Mentorship Program; and

WHEREAS, on or about November 18, 2024, the Council approved the reallocation of \$200,000.00 from Library Social Worker to Eligible Municipal Expenses; and the reallocation of \$3,000,000.00 from the Community Campus Project to Eligible Municipal Expenses; and

WHEREAS, on or about December 2, 2024, the Council reallocated 6,470,152.00 from the Community Campus Project; \$10.00 from Hamden Alliance for Trees; \$15,000.00 from Youth Mentorship Program; and \$687.00 from UHY Advisors to Eligible Municipal Expense and renamed the We are the Village project to "Summer Program Only."

WHEREAS, based on a December 2, 2024, letter from the U.S. Government Accountability Office (GAO) issued in response to Congressional inquiries related to aspects of guidance issued by the U.S. Treasury, UHY, the Town's ARPA Advisor, recommends that the Town reallocate any funds currently obligated under and Interagency Agreements.

NOW THEREFORE BE IT ORDERED AS FOLLOWS:

1. Reallocate the ARPA Funds Allocation "Administrative Expenses" in the amount of \$1,044,315.66 to Eligible Municipal Expenses.

2. BE IT FURTHER ORDERED that the Legislative Council amends and restates the Allocations of Coronavirus local fiscal recovery funds (also known as American Rescue Plan Act Funds as follows:

Allocation and date of approval	Amount	ARPA Funded Project
Expenditures 2021-2022	\$5,881,147.00	Salaries
Hamden Fire Department 5/15/2023	\$650,000.00	Self-Contained Breathing Apparatus (SCBA)
Hamden Library 5/15/2023  Amended 11/18//2024- removed project and reallocated \$200,000 from project total to Eligible Municipal Expenses.	\$0.00	Social Worker \$100,000.00/yr./2 yrs.
Greater New Haven Coordinated Access Network 5/15/2023 Amended 1/22/2024- Agreement with the United Way of Greater New Haven on behalf of Greater New Haven Community Action Network; #2 is restated and \$75,000.00 for 3 years is to establish one full-time staff to support individuals that are currently sleeping outside to access housing and ultimately sustain that housing.	\$1,000,000.00	1. \$83,000.00/yr./3 yrs. Provide flexible funds to support diversion requests, landlord incentives and moving. 2. \$75,000.00/yr./3 yrs. Establish one full-time staff to support individuals that are currently sleeping outside to access housing and ultimately sustain that housing. 3. \$100,000.00/yr./3 yrs. Provide funds to continue critical warming center support to those in Hamden who are sleeping outside during the cold weather months. 4. \$75,000.00/yr./3 yrs. Establish one full-time staff to help families at the door of homelessness problem solve and access flexible funds.
5/15/2023 allocated \$10,000,000.00 to Town of Hamden  Amended 1/22/2024- Reduce the \$10,000,000.00 allocation to \$9,108,259.00 and reallocate \$891,741.00 to administrative, project management and compliance costs.  Amended 5/20/2024 to support the planning for the Community Campus and for the renovation of the former gymnasium building at	\$9,470,152.00 subject to the following:  Approval of the Design/Build Contract with a Contractor to complete the renovations of the building are subject to the following: 1- Submission and review and projected operating and maintenance budgets for the proposed facility once construction is completed, including	Community Campus

<p>560 Newhall Street into a Youth and Arts Center.</p> <p>Amended 10/7/2024 reallocated \$361,893.00 to the project (total \$9,470,152.00) from Administrative Expenses.</p> <p>Amended 11/18/2024 reallocated \$3,000,000.00 of funding to Eligible Municipal Expenses.</p> <p>12/2/2024- Amend to reallocate \$6,470,152.00 of funding to Eligible Municipal Expenses.</p>	<p>revenue and expense assumptions, and capital improvement and maintenance schedule.</p> <p>2- Preliminary program and service budgets for the facility.</p> <p>- \$3,000,000.00</p> <p>- \$6,470,152.00</p>	
<p>Town of Hamden 5/15/2023</p> <p>Amended 5/20/2024 to add an additional \$500,000 for evaluation and development of plan.</p> <p>Amendment 8/19/2024 to add \$300,000 for the Haley &amp; Aldrich agreement.</p> <p>Amended 10/7/2024- reallocated \$1,700,000 from project total to Eligible Municipal Expenses.</p>	<p>\$1,800,000.00 subject to the following: Up to \$1,800,000.00 to be expended for evaluation and development of a plan with monthly reporting. Funding will be used to complete assessments of up to 100 impacted homes. Within 6 months of this approval an initial plan must be presented to the Council for approval and release of additional funds.</p>	Newhall Foundations
<p>Hamden Alliance for Trees 5/15/2023</p> <p>Amended 1/22/2024- Renamed Town of Hamden (fiscal sponsor) on behalf of Hamden Alliance for Trees.</p> <p>12/2/2024- Amend to reallocate \$10.00 to Eligible Municipal Expenses</p>	<p>\$5,000.00 -\$10.00</p>	Education
<p>Town of Hamden 5/15/2023</p>	\$200,000.00	Drainage study northern Whitney Avenue sewers.
<p>Artist- 5/15/2023</p> <p>Amended on 1/22/2024 to Town of Hamden (fiscal sponsor) on behalf of Patricia Vener-Saavedra</p>	\$2,000.00	Outdoor living room on the Farmington Canal
<p>We Are the Village 5/15/2023</p> <p>12/2/2024 Amend Project description from After School Program to "Summer Program Only."</p>	\$50,000.00	Summer Program Only

<p>Allocated \$100,000 to Hamden Small Business Community and non-profit on 5/15/2023.</p> <p>Amended 1/22/2024- Renamed project to Small Business Grant Program and increased funding to \$200,000.00. Additional funding comes from Small Business support and grants program.</p> <p>Amended 10/7/2024 reallocated \$14,206.00 from total SBG project to PW equipment.</p> <p>12/2/2024- Amend to \$184,794.00</p>	<p>\$185,794.00</p> <p>-\$1,000.00</p>	<p>Development and administration of small business grant program for eligible Hamden Small Businesses.</p>
<p>HYPIC 5/15/2023</p> <p>Amended on 1/22/2024 to United Way (fiscal sponsor) on behalf of HYPIC.</p>	<p>\$165,000.00</p>	<p>Private preschool youth employment.</p>
<p>10/16/2023</p> <p>Amended on 12/18/2023 to rename the project Equitable PTA and PTSA Boost and allocate funds for trips and events.</p> <p>Amended on 1/22/2024 to Equitable PTA, PTSA and PTO engagement and activities.</p> <p>Amended 9/16/2024- remove project and reallocate funds to eligible municipal expenditures.</p>	<p>\$0.00</p>	<p>PTA, PTSA and PTO to allow all families to be members of their schools PTA, PTSA and PTO and participate in the creation of events and trips to help reinforce the school community and cultural climate that may have been lost due to the corona virus.</p>
<p>Youth Mentorship Programs</p> <p>10/16/2023</p> <p>Amended 5/20/2024 to identify the following vendors:</p> <p>Daniel's Company Youth Leadership, Inc.- \$20,000</p> <p>Lifting Others Virtuously Everyday - \$5,000</p> <p>10/7/2024 reallocate \$20,000 from Daniel's Company to DPW equipment.</p> <p>10/21/2024 Rescind reallocation of \$20,000 from Daniel's Company to DPW equipment.</p> <p>10/21/2024 Amend to name Fixing Father's as the vendor for the \$20,000 previously allocated to Daniel's Company.</p> <p>12/2/2024- Amend to rescind approval of project and funding for DESTINED to Succeed (at the request of the vendor) and</p>	<p>\$40,000.00</p> <p>-\$15,000</p>	<p>Funding to support the administration of youth mentorship programs.</p>

reallocate \$15,000 to Eligible Municipal Expenses.		
10/16/2023 Amended on 12/18/2023 to rename the project Marketing Material and Community Engagement for the Six Lakes Project. Amended 5/20/2024 to rename the project Six Lakes Community Engagement Project and identify Save the Sound as the vendor.	\$40,000.00	
Branch Library ADA Improvements 10/16/2023  Amended 10/7/2024 to reallocate \$610,000 from project to Eligible Municipal Expenses.	\$0.00	
Department of Public Works 10/16/2023- \$450,000  Amended 10/7/2024 increase \$20,000 for equipment from reallocated Youth Mentorship and increase \$14,206 from reallocated Small Business Grant program.  Amended 10/21/2024 to rescind reallocation of \$20,000 from Daniel's Company to DPW equipment.	\$464,206.00	Vehicles and Equipment
Hamden Small Business support and grants. Allocated \$242,500 on 10/16/2023 Proposed for 1/22/2024- Rename project Small Business Technical Assistance Training Program; reduce funding by \$100,000.00 to \$142,500.00; and reallocate the \$100,000.00 to the Small Business Grant Program. Amended 5/20/2024 to identify Next Level Empowerment Program, Inc. as the vendor.	\$142,500.00	Grants, training, and technical assistance for Hamden based small businesses.  Development and administration of small business training and technical assistance program for Hamden Small Businesses.
UHY Advisors (ARPA consultant) 10/16/2023  12/2/2024- Amend to reallocate \$687.00 to Eligible Municipal Expenses	\$17,094.00 to 12/31/2023 <sup>1</sup> \$68,375.00 to 12/31/2024 \$68,375.00 to 12/31/2025 \$68,375.00 to 12/31/2026 \$17,094.00 to 12/31/2027 Total: \$239,313.00 (\$240,000.00) -\$687.00	
Administrative Expenses Allocation	+\$300,000.00 to 6/30/2024	

<sup>1</sup> Yearly allocation may be adjusted with no change to total.


10/16/2023		
Administrative Expenses Increase 12/18/2023	+\$311,691.00	
Administrative Expenses Increase reallocated funds from Community Campus 1/22/2024.	+\$891,741.00	
10/7/2024- Reallocated \$361,893.00 from Administrative Expenses to Community Campus project.	-\$361,893.00	
Total Administrative Expenses	\$1,141,539.00	\$300,000.00 FY 2024 \$482,300.00 FY 2025 \$473,127.00 FY 2026 \$248,005.00 FY 2027 <u>&lt;\$361,893.00&gt;<sup>2</sup></u> \$1,141,539.00 -97,223.24 <b>Bal. \$1,044,315.66</b>
12/16/2024- Reallocate balance of Administrative Expenses- \$1,044,315.66 to Eligible Municipal Expenses		
9/16/2024- Eligible Municipal Expenditures Allocation of \$154,000 from Equitable PTA project.  10/7/2024- Increase Eligible Municipal Expenses from reallocation of \$1,700,000.00 from Newhall Foundations and reallocation of \$610,000.00 from Library ADA 11/18/2024- Increase Eligible Municipal Expenses allocation by \$200,000.00 from Library Social Worker project. 11/18/2024- Increase Eligible Municipal Expenses Allocation by \$3,000,000.00 from remaining Community Campus project. 12/2/2024- Increase Eligible Municipal Expenses allocation by \$6,470,152.00 from remaining Community Campus Project.  12/2/2024- Increase Eligible Municipal Expenses allocation- Reallocate \$10.00 from Hamden Alliance for Trees; \$15,000.00 from Youth Mentorship Program; and \$687.00 from UHY Advisors.  12/16/2024- Increase Eligible Municipal Expenses allocation by	+\$154,000.00  +\$2,310,000.00 +\$200,000.00 +\$3,000,000.00 +\$6,470,152.00 +\$15,697.00 <b>+ \$1,044,315.66</b>	Eligible Municipal Expenditures. <b>\$5,664,000.000</b>  \$12,134,152.00 \$12,149,849.00 <b>\$13,194,164.70</b>


<sup>2</sup> Yearly administrative expenses to be reduced to reflect the total decrease of \$361,893.

\$1,044,315.66 from Administrative Expenses.		
TOTAL	\$24,140,338.00	
Funding Received	\$24,140,338.00	

Adopted by the Legislative Council at its meeting held on December 16, 2024.

APPROVED AS TO FORM:

  
 Susan Gruen  
 Town Attorney

  
 Dominique Baez, President  
 Legislative Council

  
 Romealia Rampersaud, Clerk  
 Legislative Council

APPROVED:

  
 Lauren Garrett,  
 Mayor

12/17/2024  
 Date: