

# **Citizen Participation Plan**

**TOWN OF HAMDEN PUBLIC NOTICE****NOTICE OF AVAILABILITY****FISCAL YEAR (FY) 2022 (FY48) DRAFT ANNUAL ACTION PLAN****FISCAL YEAR (FY) 2021 (FY47) SUBSTANTIAL AMENDMENT ANNUAL ACTION PLAN****FISCAL YEAR (FY) 2019 (FY45) SUBSTANTIAL AMENDMENT CDBG-CV1 & CDBG-CV3****NOTICE OF PUBLIC COMMENT PERIOD & NOTICE OF PUBLIC HEARINGS**

FULL DOCUMENTS ARE POSTED ON THE TOWN'S WEBSITE. NOTICE OF AVAILABILITY FOR PUBLIC COMMENT AND NOTICE OF A PUBLIC HEARINGS ON, Wednesday, November 30, and Monday, December 5, 2022 ARE ALSO CONTAINED IN THIS PUBLIC NOTICE.

**Availability of Plans for Public Comment and Review**

The Town of Hamden has completed a draft of its Fiscal Year 2022 (FY48) Annual Action Plan. Hamden receives CDBG funds on an annual entitlement basis through the U.S. Department of Housing and Urban Development (HUD) for local projects that primarily benefit low-income persons. The Town's CDBG allocation for the 2022 Fiscal Year, which covers the July 1, 2022 through June 30, 2023, is \$179,238. The Town of Hamden will hold a public hearing and provide a public comment period for the proposed plans in accordance with federal regulations at 24 CFR 91.

The Town of Hamden has completed a draft substantial amendment of its Fiscal Year 2021 (FY47) Annual Action Plan. Hamden receives CDBG funds on an annual entitlement basis through the U.S. Department of Housing and Urban Development (HUD) for local projects that primarily benefit low-income persons. The Town's CDBG allocation for the 2021 Program Year, which covers the July 1, 2021 through June 30, 2022, is \$498,585.

The Town of Hamden has completed a draft substantial amendment of its Fiscal Year 2019 (FY45) CDBG-CV Plan. Hamden received Coronavirus Aid, Relief and Economic Security (CARES) Act funds through CDBG-CV1 & CDBG-CV3 in the total amount of \$842,331 to prevent, prepare for, and respond to COVID-19 for low and moderate-income persons.

**Public Comment Period**

The following documents will be available beginning November 8, 2022 on the Town of Hamden's website <https://www.hamden.com/communitydevelopment> and in the Economic Development Department at Government Center, 2750 Dixwell Avenue. Fiscal Year (FY) 2022 (FY48) Draft Annual Action Plan, Fiscal Year (FY) 2021 (FY47) Substantial Amendment Annual Action Plan, and Fiscal Year (FY) 2019 (FY45) Substantial Amendment CDBG-CV1 & CDBG-CV3. A thirty (30) day public comment period will commence on November 10, 2022 and will end at close of business on December 12, 2022.

Please direct written comments to: Sharon Regan, Economic Development Technician 2750 Dixwell Ave, Hamden, CT 06518, [sregan@hamden.com](mailto:sregan@hamden.com). All comments will be considered prior to submitting final documents to HUD.

**Notice of Public Hearings**

An in-person Public Hearing will take place Wednesday, November 30, 2022 6:00 PM-7:30 PM at Brundage Library, 81 Circular Avenue, Hamden. A second Public Hearing will be held via Zoom December 5, 2022 during the Human Service Commission of the Legislative Council via Zoom. <https://zoom.us/j/96032210583> Password: Dragons  
Telephone US +1 846 558 8858 Meeting ID: 960-3221-0583 Password: Dragons

**CIUDAD DE HAMDEN (TOWN OF HAMDEN) NOTICIA PÚBLICA**

**AVISO DE DISPONIBILIDAD**

**AÑO FISCAL (FY) 2022 (FY48) BORRADOR DEL PLAN DE ACCIÓN ANUAL  
AÑO FISCAL (FY) 2021 (FY47) ENMIENDA SUSTANCIAL PLAN DE ACCIÓN ANUAL  
AÑO FISCAL (FY) 2019 (FY45) ENMIENDA SUSTANCIAL CDBG-CV1 & CDBG-CV3**

**AVISO DE PERIODO DE COMENTARIOS PÚBLICOS Y**

**AVISO DE AUDIENCIAS PÚBLICAS**

LOS DOCUMENTOS COMPLETOS ESTÁN PUBLICADOS EN EL SITIO WEB DE LA CIUDAD. EL AVISO DE DISPONIBILIDAD PARA COMENTARIOS PÚBLICOS Y EL AVISO DE AUDIENCIAS PÚBLICAS EL miércoles 30 de noviembre y el lunes 5 de diciembre de 2022 TAMBIÉN ESTÁN CONTENIDOS EN ESTE AVISO PÚBLICO.

**Disponibilidad de planes para comentario público y revisión**

La ciudad de Hamden (The Town of Hamden) ha completado un borrador de su Plan de acción anual para el año fiscal 2022 (FY48). Hamden recibe fondos CDBG por derecho anual a través del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU. para proyectos locales que benefician principalmente a personas de bajos ingresos. La asignación de CDBG del Pueblo para el año fiscal 2022, que cubre del 1 de julio de 2022 al 30 de junio de 2023, es de \$478,238. El Pueblo de Hamden (the Town of Hamden) llevará a cabo una audiencia pública y proporcionará un período de comentarios públicos para los planes propuestos de acuerdo con las regulaciones federales en 24 CFR 91.

La ciudad de Hamden (The Town of Hamden) ha completado un borrador de enmienda sustancial de su Plan de acción anual para el año fiscal 2021 (FY47). Hamden recibe fondos CDBG por derecho anual a través del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU. para proyectos locales que benefician principalmente a personas de bajos ingresos. La asignación de CDBG de la ciudad para el año del programa 2021, que cubre del 1 de julio de 2021 al 30 de junio de 2022, es de \$498,595.

La ciudad de Hamden (The Town of Hamden) ha completado un borrador de enmienda sustancial de su Plan CDBG-CV para el año fiscal 2019 (FY45). Hamden recibió fondos de la Ley de Ayuda, Alivio y Seguridad Económica de Coronavirus (CARES) a través de CDBG-CV1 y CDBG-CV3 por un monto total de \$ 842,331 para prevenir, prepararse y responder a COVID-19 para personas de ingresos bajos y moderados.

**Período de comentario público**

Los siguientes documentos estarán disponibles a partir del 9 de noviembre de 2022 en el sitio web del Pueblo de Hamden (The Town of Hamden) <https://www.hamden.com/communitydevelopment> y en el Departamento de Desarrollo Económico (Economic Development Department) en Government Center, 2750 Dbnwell Avenue. Año fiscal (FY) 2022 (FY48) Plan de acción anual preliminar, Año fiscal (FY) 2021 (FY47) Plan de acción anual de enmienda sustancial y Año fiscal (FY) 2019 (FY45) Enmienda sustancial CDBG-CV1 y CDBG-CV3. Un período de comentarios públicos de treinta (30) días comenzará el 10 de noviembre de 2022 y finalizará al cierre de operaciones el 12 de diciembre de 2022.

Dirija sus comentarios por escrito a: Sharon Regan, técnico de desarrollo económico 2750 Dbnwell Ave., Hamden, CT 06518, [sregan@hamden.com](mailto:sregan@hamden.com). Todos los comentarios serán considerados antes de enviar los documentos finales a HUD.

**Aviso de Audiencias Públicas**

Se llevará a cabo una audiencia pública en persona el miércoles 30 de noviembre de 2022 de 8:00 p. m. a 7:30 p. m. en la Biblioteca Brundage, 91 Circular Avenue, Hamden. Se llevará a cabo una segunda audiencia pública a través de Zoom el 5 de diciembre de 2022 durante la Comisión de Servicios Humanos del Consejo Legislativo a través de Zoom. <https://zoom.us/j/96032210583> Contraseña: Dragons Teléfono: EE. UU. +1 646 658 8656 ID de reunión: 960-3221-0583 Contraseña: Dragons

... mashed pota-  
toes, cookies, crackers, macaroni  
and cheese, protein bars, granola  
bars, trail mix, nuts, jerky, peanut  
butter crackers, graham crack-

**FOR SALE: Ammo - .270  
Win. \$20 box; 7 m/m Rem.  
Mag. \$25 box; (203) 397-  
5188, after 11am**

**AMENDMENT TO PUBLIC NOTICE**

**TOWN OF HAMDEN**

**FISCAL YEAR (FY) 2021 (PY47) SUBSTANTIAL AMENDMENT  
ANNUAL ACTION PLAN**

**FULL DOCUMENT IS POSTED ON THE TOWN'S WEBSITE.**

**Additional Information**

The City of Hamden is amending the Public Notice published on Tuesday, November 8, 2022 for the Community Development Block Grant (CDBG) program with the addition of the following information:

The FY 2021 Substantial Amendment includes the consolidation of FY 2021 and remaining prior year funds from 2016, 2017, 2018, 2019, and 2020 totaling \$773,742.06 which will be allocated to new uses as detailed in the Draft FY2021 Substantial Amendment which can be viewed online at [www.hamden.com/communitydevelopment](http://www.hamden.com/communitydevelopment) or in person at Town Government Center, 2750 Dixwell Avenue, Office of Economic Development and Neighborhood Revitalization. The public comment period is extended to 4 p.m. Dec. 15, 2022.

Sollin  
in w

## Sharon Regan

---

**From:** Sharon Regan  
**Sent:** Thursday, November 10, 2022 10:56 AM  
**To:** 'Brian C. Courtney'; 'Michael Brooks'; 'MIKE JOHNSON'; 'Candace Birks'; 'Joyce Blandon'; 'Tom Whitbread'  
**Cc:** Karen Bivens; Carol Hazen; Erik Johnson; 'Patrice LeMoine'  
**Subject:** Public Notices for Community Development Advisory Commission  
**Attachments:** CAPER Public Notice Ad (Advisor 11-1-22).jpg; Annual Action Plan Public Notice Ad in Advisor 11-8-22 (English & Spanish).jpg

Good Morning Community Development Advisory Commission

As mentioned in last night's Community Development Advisory Commission meeting  
Attached please find:

- Notice of Availability for Public Comment Draft Consolidated Annual Performance and Evaluation Report CAPER 2021-2022
- Public Notice-Notice of Availability  
Fiscal Year (FY) 2022 (PY48) Draft Annual Action Plan  
Fiscal Year (FY) 2021 (PY47) Substantial Amendment Annual Action Plan  
Fiscal Year (FY) 2019 (PY45) Substantial Amendment CDBG-CV1 & CDBG-CV3

Full documents are posted on the Town's website <https://www.hamden.com/communitydevelopment>  
Notice of availability for Public Comment and Notice of a Public Hearings on Wednesday, November 30 and Monday December 5  
Are also contained in the Public Notice

*Sharon Regan*  
Economic Development Technician  
Town of Hamden  
sregan@hamden.com  
203-287-7032

**MEETING NOTICE/AGENDA**  
**LEGISLATIVE COUNCIL**  
**HUMAN SERVICES COMMITTEE MEETING**

**December 5, 2022**

**6:30 PM**

**REMOTE MEETING**

**LEGISLATIVE COUNCIL CHAMBERS AT MEMORIAL TOWN HALL WILL BE CLOSED AND THE COUNCIL COMMITTEE WILL BE CONDUCTING THE MEETING SOLEY USING ELECTRONIC EQUIPMENT**

**Public Comments on these agenda items will be heard at the opening of this committee**

**You can speak to any committee agenda item by joining the meeting, or send your comment/s in to [LCpublicinput@hamden.com](mailto:LCpublicinput@hamden.com) by 3:00 PM of this agenda date**

**For remote attendance:**

**To participate in public input live you must:**

- 1. Have your name displayed on your screen**
- 2. Raise your hand to speak when the public input session is opened  
(You will be called upon in the order that your hand is raised)**

**The Chair will call your name and unmute you. You have 3 minutes to speak and will be warned when you have 30 seconds remaining and muted at the completion of 3 minutes**

**Please click the link below to join the webinar:**

**<https://zoom.us/j/96032210583>**

**Password: Dragons**

**Webinar ID: 960-3221-0583**

**If you experience any issue with the link above go to Zoom.com and click "join a meeting" and put in the following meeting ID and password - Meeting ID: 960-3221-0583 Password: Dragons**

**OR**

**Join by telephone. (For higher quality, dial a number based on your current location)**

**US: +1 646 558 8656 (New York): +1 312 626 6799 (Chicago): +1 301 715 8592 (Washington DC)  
+1 669 900 9128 (San Jose): +1 253 215 8782 (Tacoma): +1 346 248 7799 (Houston)**

**International numbers available: <https://zoom.us/u/aH731UF9D>**

**For additional sign-in support for any device or browser you can use the following link:**

**[https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile\\_site=true](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile_site=true)**

**AGENDA:**

**Public Hearing: (Item # 1)**

**Public Input: (Any agenda item)**

1. Order to authorize the Mayor to accept the amendment to the Community Development Block Grant FY2022 Annual Action Plan, the substantial amendment for the FY2021 Annual Action Plan, and the substantial amendment to the FY2019 amended Annual Action Plan for CDBG-CV1 and CDBG-CV3

[https://www.hamden.com/DocumentCenter/View/7265/12052022\\_Order-CDBG-Amend-FY22-FY21-FY19-CV1--CV3-AAP](https://www.hamden.com/DocumentCenter/View/7265/12052022_Order-CDBG-Amend-FY22-FY21-FY19-CV1--CV3-AAP)

2. Order approving agreement and authorizing the Mayor to enter into an agreement with Clifford W. Beers Guidance Clinic, Inc.

Bid waiver for the Community Healing Support Team Program Services (Arts, Culture, Recreation & Wellness – Clifford W. Beers Guidance Clinic, Inc.) - \$50,000

[https://www.hamden.com/DocumentCenter/View/7285/12052022\\_Order-Bid-Waiver-Agreement-with-Clifford-W-Beers-Guidance-Clinic-Inc](https://www.hamden.com/DocumentCenter/View/7285/12052022_Order-Bid-Waiver-Agreement-with-Clifford-W-Beers-Guidance-Clinic-Inc)

3. Appointment of John Potusek IV to the Commission on Disabilities for a term to expire October 31, 2024 (D-7)

[https://www.hamden.com/DocumentCenter/View/7266/12052022\\_Appt-to-the-Commission-on-Disabilities-of-John-Potusek-IV-D7](https://www.hamden.com/DocumentCenter/View/7266/12052022_Appt-to-the-Commission-on-Disabilities-of-John-Potusek-IV-D7)

**Note:** Any member of the public may request, in writing, a physical location and “any electronic equipment necessary” to attend the meeting in real time. Said request shall be made to [KRenta@Hamden.com](mailto:KRenta@Hamden.com) not less than twenty-four (24) hours prior to the meeting. Said individual shall have the “same opportunities to provide comment or otherwise participate” in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, the Legislative Council is not required to adjourn or postpone a meeting if such person loses the ability to participate because of an interruption, failure or degradation of such person’s connection to the meeting by electronic equipment. Since the meeting is remote, participation by a quorum of members of any Committee of the Legislative Council is expressly prohibited and will not be present at the physical location.

Add Public Comments from Nov 30 Public Input  
Add Public Comments from Dec 5 Public Input  
Add Minutes from Dec 5, Human Services Meeting  
Add CDCAC Minutes Dec 14th

**MINUTES OF MEETING  
HUMAN SERVICES COMMITTEE  
December 5, 2022**

**To view the meeting recording click here:**

[https://hamden.zoom.us/rec/play/3XaFR4dE1HdnGYTQaqNXVd-SXV1g7Si\\_BDXktOX-TboRnrShq7GOc9zK\\_DEvIsKluNYmaN\\_zyrk0GoLR.UrUiXsgrJOEY\\_IYf?continueMode=true&x\\_zm\\_rtaid=8LHrU-NfRKYBItkV0uJiOA.1670868302428.65880a0d832684c6a4614044131b698f&x\\_zm\\_rhtaid=932](https://hamden.zoom.us/rec/play/3XaFR4dE1HdnGYTQaqNXVd-SXV1g7Si_BDXktOX-TboRnrShq7GOc9zK_DEvIsKluNYmaN_zyrk0GoLR.UrUiXsgrJOEY_IYf?continueMode=true&x_zm_rtaid=8LHrU-NfRKYBItkV0uJiOA.1670868302428.65880a0d832684c6a4614044131b698f&x_zm_rhtaid=932)

(Meeting starts at Time Code 00:26:52 and then at 01:04:50 after recess)

**If you are reading a paper copy of these minutes and wish to watch the video, please visit hamden.com and go to the Legislative Council's agenda center to find the video under this meeting date and click the media icon OR download these minutes and click the link above.**

---

A meeting of the Human Services Committee was held on Monday, December 5, 2022, electronically via Zoom due to the Covid-19 Pandemic. The meeting was called to order at 6:54 P.M. by the Chair, Sarah Gallagher.

**MEMBERS PRESENT:** Sarah Gallagher, Chair; Adrian Webber, Vice-Chair; Laurie Sweet; Katie Kiely

**MEMBERS ABSENT:** Betty Wetmore; Cory O'Brien; Bob Anthony

**PUBLIC HEARING (for item #1): Opened at 6:55pm – Closed at 7:03pm**

**1 Speaker: Patricia Vener-Saavedra:** One of the things that really needs to happen is from the monies to go to the right places that really need the help, the people that really need the help entities, and one of the ways to do that is to make it possible for the public all the public entities to be able to access what programs are available, so that they can determine or get help determining what programs are available to them personally and one way to do this would be to have a website that works which is not necessarily the problem with the CDBG team. I appreciate all the work the CDBG team does. It has nothing to do with the website. So while this is a public input for the whole thing it's holistic and it has to be approached that way.

**1 written comment submitted:** <https://www.hamden.com/DocumentCenter/View/7308/12-05-2022---Public-Hearing-Input-for-Human-Services-Committee>

The meeting was recessed at 7:03pm.

Called out of recess at 7:33pm. Attendance remains the same.

**PUBLIC INPUT (for any agenda item):** None

The following items were addressed:

**1. Order to authorize the Mayor to accept the amendment to the Community Development Block Grant FY2022 Annual Action Plan, the substantial amendment for the FY2021 Annual Action Plan, and the substantial amendment to the FY2019 amended Annual Action Plan for CDBG-CV1 and CDBG-CV3**

PowerPoint of spending plan displayed during Mr. Johnson's presentation.

<https://www.hamden.com/DocumentCenter/View/7309/CBDG-Substantial-Amendment-Summary-1252022---Human-Services-Committee>

-- Moved by Ms. Kiely, seconded by Ms. Sweet. DISCUSSION: Mr. Johnson said the reason they are doing this is due to some deficiencies in the process and so they had to resubmit, but there are no substantial changes to the budget that was approved in August of 2022. He said they're also recommending the reallocation of unspent dollars from 2016, 2017, 2018, 2019, 2020 and 2021 in the amount of \$773,742, as well as recommending a reallocation of \$558,000 of unspent Covid grant dollars. He said for the 2019, 2021 and 2022 annual action plan amendments there is just under 1.9 million that they're looking to reallocate. One, the \$84,000 that was previously spent in Covid dollars the admin cap dollars that are there, which is for internal staffing purposes, and note that in 2019, the Covid year, there is a new proposed \$115,000 and almost \$116,000, and new public service great opportunities that they're putting forth that have to be kind of Covid impact related, and then in 2021 and 2022 they allocated more dollars for infrastructure and economic development purposes and is in response to comments that they've seen or heard from the small business community about trying to make sure that the Town invests more resources for that group, and infrastructure is a broader category which allows them to do some of the studies and some of the capital improvement programs and impacted areas that have been discussed and talked about the past couple of years.

Ms. Gallagher thanked the CDBG Team for their hard work over the last few months on addressing both the money and the back money, as well as the future funds, and coming up with such a comprehensive plan that she knows took a lot of work and over several months to do so she really commends and applauds the effort. She thinks there are some great uses in here and she looks forward to the benefit that they're going to have for our residents, and she thinks these uses will also have a great benefit to the Town. Ms. Gallagher said the only thing she doesn't see reflected here that was in the 2021 action plan amendment on page 15 there's a table 7 where it has the activity as development transitional and permanent supportive housing for amount of \$50,000 and she was hoping we could align the title of that to reflect what is actually on the screen that that're seeing now which is how the development to support person's exiting homelessness. Mr. Johnson said that change has already been made in the amended document.

A vote was taken and the item passed unanimously.

**2. Order approving agreement and authorizing the Mayor to enter into an agreement with Clifford W. Beers Guidance Clinic, Inc.**

**Bid waiver for the Community Healing Support Team Program Services (Arts, Culture, Recreation & Wellness – Clifford W. Beers Guidance Clinic, Inc.) - \$50,000**

-- Moved by Mr. Webber, seconded by Ms. Kiely. DISCUSSION: Mr. Grace explained how Clifford Beers already works with our school system so the bid waiver seemed appropriate. He

then explained the services. Ms. Gallagher said she supports the effort of continuity.

A vote was taken and the item passed unanimously.

**3. Appointment of John Potusek IV to the Commission on Disabilities for a term to expire October 31, 2024 (D-7)**

-- Moved by Ms. Sweet, seconded by Mr. Webber. DISCUSSION: Mr. Stevens asked if there weren't already too many on this commission from the 7<sup>th</sup> district. Mr. Grace said yes and that he'll pull this item.

This item was pulled from the agenda and both motions were retracted.

There being no further business, the meeting adjourned at 7:49 P.M.

Respectfully submitted,

Kim Renta, Clerk  
for Sarah Gallagher, Chair

Public Comment  
December 5, 2022  
Public Hearing Comments  
Human Services Committee of  
The Hamden Legislative Council

Greetings Council Members!

Thank you for all your work. I'm adding more - in the form of concerns for you to consider in depth.

First of all, why are there so many bid-waivers? There's a reason things go out to bid. Yet at almost every meeting were there is going to be an expenditure, I see proposals for bid-waivers. Please take a step back and reconsider this fully.

Next, this is specifically addressing Item 1 in the Human Services Committee tonight (5th Dec. 2022). This is the proposed amendments to the CDBG grant, specifically the reallocation of funds to support economic development, housing, infrastructure, and homeless initiatives. As a resident, elderly, homeowner on fixed limited income, (and no doubt others in similar situations) I would welcome more knowledge about what programs and/or aid structures exist that might help us make urgently needed structural repairs that we cannot afford on our own. Many people would benefit from learning about programs and direct aid that is available to help homeless families and individuals housed warmly, safely, and comfortably (much needed now with the cold winter temperatures we are already having).

One solution to the lack of town wide information available (and if we don't know about it, it's not really available) would be a multi-media dissemination of all the programs that exist. Mailings, e-mailings, notices in social media are all the very least that should be done. We cannot ask questions when we don't know what questions to ask - nor of whom to ask them.

Thank you for reading the entirety of this email.

Patricia C Vener-Saavedra  
Ridge Rd, Hamden

*Patricia C. Vener -- Dancer, Artist, Rogue Astronomer 203.787.8953*

Public Comment  
November 30, 2022  
Public Hearing Comments  
In-Person Public Hearing  
Brundage Community Library Branch

Strongly in favor of expanding broadband access and training because it benefits seniors and other vulnerable members of the community by teaching them how to seek and apply for services that might be available to them.

David Scanlon  
Town of Hamden

**Town of Hamden  
Community Development Citizens Advisory Commission**

Regular meeting  
**Wednesday, December 14, 2022**  
**at 6:30 p.m.**  
Via Zoom  
(link and information noted below)

**Agenda**

1. Attendance / Roll Call
2. Call to Order
3. Approval of Minutes from November 9, 2022 meeting
4. Old Business
5. New Business
  - a. FY2022 (PY48) Draft Annual Action Plan
  - b. FY2021 (PY47) Substantial Amendment Annual Action Plan
  - c. FY2019 (PY45) Substantial Amendment CDBG-CV1 & CDBG-CV3
6. Adjournment

Submitted by P. LeMoine, Clerk for the Commission

\*\*\*\*\*

Topic: Hamden Community Development Citizens Advisory Commission  
Time: Dec 14, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88980586761?pwd=eFhHTm1PNVpRTGp3WkRvTFdRbHZ1QT09>

Meeting ID: 889 8058 6761

Passcode: COMMUNITY

One tap mobile

+16469313860,,88980586761#,,,,\*432103038# US

+13017158592,,88980586761#,,,,\*432103038# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 646 558 8656 US (New York)

+1 360 209 5623 US  
+1 564 217 2000 US  
+1 669 444 9171 US  
+1 689 278 1000 US  
+1 719 359 4580 US

Meeting ID: 889 8058 6761  
Passcode: 432103038

**Town of Hamden  
Community Development Citizens Advisory Commission  
Minutes of a Regular Meeting  
Wednesday, December 14, 2022  
6:30 p.m.  
Via Zoom/Telephonically**

\*To view the recording, please click the following link and observe the instructions when/if prompted:

**Topic: Community Development Citizens Advisory Commission  
Start Time: December 14, 2022 at 6:30 PM**

**Meeting Recording:**

**[https://us06web.zoom.us/rec/share/C\\_EJVjmxygvvSJo5kW4u-qld4\\_FsPROx43EMyDG05kjVvsycu\\_37d7O3cssZLWh1.3bLeVr7Ri5Sldb99](https://us06web.zoom.us/rec/share/C_EJVjmxygvvSJo5kW4u-qld4_FsPROx43EMyDG05kjVvsycu_37d7O3cssZLWh1.3bLeVr7Ri5Sldb99)  
Passcode: ap8^8\*Al**

**1. Attendance/ Roll Call**

a. In Attendance: Michael Brooks; Brian Courtney, Commission Chair; Joyce Blandon; Jameka Jefferies Mike Johnson; and Thomas Whitbread; Absent: Candace Birks. Others in Attendance: Patrice LeMoine, Clerk; Karen Bivens; Director of Arts, Culture, Recreation & Wellness; Alexa Panayotakis, Deputy Chief of Staff; and Sharon Regan, Economic Development Technician.

**2. Call to Order:** Chairman Courtney called the meeting to order at 6:40 p.m. Mr. Courtney held a roll call and noted a quorum is present. At this time, Mr. Courtney welcomed Ms. Jefferies as our new member of the Commission.

**3. Approval of Past Minutes**

Mr. Courtney requested a motion to approve the minutes for the November 9, 2022 meeting. Mr. Brooks motioned to approve the minutes as presented. Mr. Whitbread seconded the motion. Vote: all were in favor and the vote passed.

**4. Old Business:** Report from the Director of Arts, Culture, Recreation & Wellness – Ms. Bivens had nothing to report.

**5. New Business:**

- a. FY2022 (PY48) Draft Annual Action Plan
- b. FY2021 (PY47) Substantial Amendment Annual Action Plan
- c. FY2019 (PY45) Substantial Amendment CDBG-CV1 and CDBG-CV3

Ms. Bivens noted the team (comprised of herself, Carol Hazen, Sharon Regan and Erik Johnson) worked on the following CDBG programs post HUD's review. She then presented a PowerPoint presentation with the proposed amendments to prior years for

Community Development Block Grant programs submitted for 2019, 2021 and 2022. HUD reviewed the program funds and requested the following:

FY 2022 – The town posted the public notice as required for the CDBG program for 2022.

FY 2021 – The town is required to reallocate the unspent CDBG funds from FY 2016, 2017, 2018, 2019, 2020, and 2021, totaling \$773,742.

FY 2019 – The town was awarded \$642,331 for COVID19 emergency funds and Community Development spent or distributed \$84,219 to various community organizations with a balance of \$558,112 of unspent funds. A new reallocation of these emergency funds is required by September of 2023.

Ms. Bivens presented a summary of proposed spending plans for 2019, 2021, and 2022, a total of \$1,895,311. Mss. Biven and Regan responded to questions from the Commissioners. The Commissioners noted they had little or no input regarding the earlier spending commitments and had no input on the proposed reallocation of the unspent funds to the various community nonprofits presented this evening. The Chair inquired if the Commission is required to vote on these proposals presented this evening and Ms. Bivens confirmed that the CDCAC is not.

Ms. Regan said the CDCAC will have a calendar on the Town's website to inform the public of the upcoming funding programs and the community services available.

Mr. Courtney thanked Mss. Regan and Bivens for their report with supporting information and offered the CDCAC's support should this be requested.

At this time, Mr. Courtney asked members of the Commission to introduce themselves to Ms. Jefferies. Ms. Jefferies thanked everyone for sharing his/her background information and is looking forward to working with everyone.

- 6. Adjournment:** With nothing further to present or discuss, Mr. Courtney requested a motion to adjourn. At 7:44 p.m. Mr. Johnson motioned to adjourn and was seconded by Mr. Brooks. The motion passed unanimously.

**Submitted by:** Patrice A. LeMoine, Clerk for the Commission

**Town of Hamden**  
**Community Development Citizens Advisory Commission**

Special Meeting  
**Monday, December 19, 2022**  
**at 6:30 p.m.**  
Via Zoom  
(link and information noted below)

**Agenda**

1. Attendance / Roll Call
2. Call to Order
3. New Business – **Vote to approve the following:**
  - a. FY2022 (PY48) Draft Annual Action Plan
  - b. FY2021 (PY47) Substantial Amendment Annual Action Plan
  - c. FY2019 (PY45) Substantial Amendment CDBG-CV1 & CDBG-CV3
4. Adjournment

Submitted by P. LeMoine, Clerk for the Commission

\*\*\*\*\*

Topic: Hamden Community Development Citizens Advisory Commission  
Time: December 19, 2022 6:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88980586761?pwd=eFhHTm1PNVpRTGp3WkRvTFdRbHZ1QT09>

Meeting ID: 889 8058 6761

Passcode: COMMUNITY

One tap mobile

+16469313860,,88980586761#,,,,\*432103038# US

+13017158592,,88980586761#,,,,\*432103038# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 646 558 8656 US (New York)

+1 360 209 5623 US

+1 564 217 2000 US

+1 719 359 4580 US

Meeting ID: 889 8058 6761

Passcode: 432103038

**Town of Hamden  
Community Development Citizens Advisory Commission  
Minutes of Special Meeting  
Monday, December 19, 2022  
6:30 p.m.  
Via Zoom/Telephonically**

\*To view the recording, please click the following link and observe the instructions when/if prompted:  
**Meeting Recording:  
December 19, 2022 at 6:30 PM**

**<https://us06web.zoom.us/rec/share/ZSOiO2ru6DBCmdntbRUbUpoBd9bqG5N63Y7OksnbxGfQXsvEyP8wFT5iQVXNgJaT.OJsYg4DYbKFiK0ig?startTime=1671491601000>**  
**Passcode: B!28\*X8**

**<https://us06web.zoom.us/rec/share/IX6dUm7 LrqJmyzdPnuiB6gSTS7jJnsitWHmz8yROljGp98KbAFD6D9 q0VtbM2G.O9V36FrFMOor9Vww>**  
**Passcode: B!28\*X8**

**Minutes**

**1. Attendance/Roll Call**

a. In Attendance: Candace Birks; Brian Courtney, Commission Chair; Michael Brooks; Joyce Blandon; Jameka Jefferies; Mike Johnson; and Thomas Whitbread. Others in Attendance: Suzanne LeMoine, Clerk; Karen Bivens; Director of Arts, Culture, Recreation & Wellness; Sharon Regan, Economic Development Technician; and Erik Johnson, Director of Economic Development; and Carol Hazen, Manager of Grants and Capital Projects.

**2. Call to Order:** Chairman Courtney called the meeting to order at 6:33 p.m. Mr. Courtney noted a quorum was present.

**3. New Business – Vote to approve the following:**

- a. FY2022 (PY48) Draft Annual Action Plan
- b. FY2021 (PY47) Substantial Amendment Annual Action Plan
- c. FY2019 (PY45) Substantial Amendment CDBG-CV1 & CDBG-CV3

Mr. Courtney explained the purpose of the meeting, which was to review and approve the amendments listed and discussed at last week's regular meeting.

Mr. E. Johnson presented a financial schedule of the proposed spending plans. The amounts are \$642,331 for 2019, \$773,742 for 2021, and \$479,238 for 2022, or a total of \$1,895,311.

## AGENDA

### LEGISLATIVE COUNCIL MEETING

December 20, 2022

7:00 PM

#### SPECIAL HYBRID MEETING OF LEGISLATIVE COUNCIL

**THIS MEETING WILL BE CONDUCTED IN PERSON AND ALSO  
BY USING ELECTRONIC EQUIPMENT**

#### IN PERSON LOCATION:

**MEMORIAL TOWN HALL, 2372 WHITNEY AVENUE, HAMDEN, CT 06518**

**Comments for this meeting agenda can be heard by joining the meeting in person or via Zoom and participating in the public input session or you can write in and send them to [LCpublicinput@hamden.com](mailto:LCpublicinput@hamden.com) by 3:00 PM the date of this agenda (If you send a comment in you can still speak during the Public Input Session)**

#### **To participate in public input live you must:**

- 1. Have your name displayed on your screen**
- 2. Raise your hand to speak when the public input session is opened (You will be called upon in the order that your hand is raised)**

**The Chair will call your name and unmute you. You have 3 minutes to speak and will be warned when you have 30 seconds remaining and muted at the completion of 3 minutes**

Please click the link below to join the webinar:

<https://zoom.us/j/96032210583> Password: Dragons

**Meeting ID: 960-3221-0583**

If you experience any issue with the link above go to Zoom.com and click "join a meeting" and put in the following meeting ID and password - Meeting ID: 960-3221-0583 Password: Dragons

OR

Join by telephone. (For higher quality, dial a number based on your current location)

US: +1 646 558 8656 (New York): +1 312 626 6799 (Chicago): +1 301 715 8592 (Washington DC)  
+1 669 900 9128 (San Jose): +1 253 215 8782 (Tacoma): +1 346 248 7799 (Houston)

International numbers available: <https://zoom.us/j/96032210583>

For additional sign-in support for any device or browser you can use the following link:

[https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile\\_site=true](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile_site=true)

**1. CALL OF THE MEETING AND TAKING OF THE ROLL**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC INPUT SESSION**

**4. CORRESPONDENCE: Proposed ordinance:**

<https://www.hamden.com/DocumentCenter/View/7343/Hamden-Fair-Rent-Ordinance-Draft-for-Posting>

**5. REPORT OF THE PRESIDENT**

**6. REPORT OF BOARDS AND DEPARTMENTS:**

**Information Items:**

1. Accrued Benefits/Retirement – Police Dept. – (Detective) - \$48,688.82

[https://www.hamden.com/DocumentCenter/View/7302/12202022\\_Info-Item-Retirement-Accrued-Benefits---Police-Detective-Sean-Dolan](https://www.hamden.com/DocumentCenter/View/7302/12202022_Info-Item-Retirement-Accrued-Benefits---Police-Detective-Sean-Dolan)

2. Accrued Benefits/Retirement – Police Dept. – (Police Officer A-III) \$44,865.07

[https://www.hamden.com/DocumentCenter/View/7303/12202022\\_Info-Item-Retirement-Accrued-Benefits---Police-Officer-A-III-Stephen-Degrand](https://www.hamden.com/DocumentCenter/View/7303/12202022_Info-Item-Retirement-Accrued-Benefits---Police-Officer-A-III-Stephen-Degrand)

3. Accrued Benefits/Retirement – Police Dept. – (Sergeant) - \$49,358.74

[https://www.hamden.com/DocumentCenter/View/7304/12202022\\_Info-Item-Retirement-Accrued-Benefits---Police-Sergeant-David-Ng](https://www.hamden.com/DocumentCenter/View/7304/12202022_Info-Item-Retirement-Accrued-Benefits---Police-Sergeant-David-Ng)

**Fire Dept. Overtime Reports:**

<https://www.hamden.com/DocumentCenter/View/7321/Oct-22-FLSA>

<https://www.hamden.com/DocumentCenter/View/7322/Oct-22-Sub-str>

<https://www.hamden.com/DocumentCenter/View/7323/Oct-22-Time-and-a-half>

**Police Dept. Overtime Reports:**

<https://www.hamden.com/DocumentCenter/View/7324/HPD-Payroll-11-04-2022>

<https://www.hamden.com/DocumentCenter/View/7325/HPD-Payroll-11-11-2022>

<https://www.hamden.com/DocumentCenter/View/7326/HPD-Payroll-11-18-2022>

<https://www.hamden.com/DocumentCenter/View/7327/HPD-Payroll-11-25-2022>

<https://www.hamden.com/DocumentCenter/View/7328/Overtime---Per-Month-2022-2023>

<https://www.hamden.com/DocumentCenter/View/7329/Time-Off---Per-Month-2022-2023>

<https://www.hamden.com/DocumentCenter/View/7330/Vacancies---Per-Month-2022-2023>

**7. REPORTS OF COUNCIL LIAISONS**

**8. APPROVAL OF PREVIOUS MINUTES:**

**November 28, 2022:**

[https://www.hamden.com/AgendaCenter/ViewFile/Minutes/\\_11282022-3409](https://www.hamden.com/AgendaCenter/ViewFile/Minutes/_11282022-3409)

**December 5, 2022:**

[https://www.hamden.com/AgendaCenter/ViewFile/Minutes/\\_12052022-3423](https://www.hamden.com/AgendaCenter/ViewFile/Minutes/_12052022-3423)

**9. EXECUTIVE SESSION:**

**10. CONSENT CALENDAR:** The Consent Calendar includes all items that have passed unanimously in Committee on December 5, 2022 and will now be considered in toto by unanimous consent:

**1. Reappointment of Michael E. Montgomery to the Tree Commission for a term to expire July 1, 2025 (R-9)**

[https://www.hamden.com/DocumentCenter/View/7274/12052022\\_Reappt-to-Tree-Commis-of-Michael-E-Montgomery-R9](https://www.hamden.com/DocumentCenter/View/7274/12052022_Reappt-to-Tree-Commis-of-Michael-E-Montgomery-R9)

**2. Reappointment of Richard Bauer, Jr. to the Planning & Zoning Commission for a term to expire January 31, 2026 (R-8)**

[https://www.hamden.com/DocumentCenter/View/7272/12052022\\_Reappt-to-PnZ-as-full-member-of-Richard-A-Bauer-Jr-R8](https://www.hamden.com/DocumentCenter/View/7272/12052022_Reappt-to-PnZ-as-full-member-of-Richard-A-Bauer-Jr-R8)

**3. Order to opt out of the provisions of Public Act 21-29, section 6 as it relates to Accessory Apartments**

[https://www.hamden.com/DocumentCenter/View/7269/12052022\\_Order-opt-out-Provision-of-Public-Act-21-29-Sec-6](https://www.hamden.com/DocumentCenter/View/7269/12052022_Order-opt-out-Provision-of-Public-Act-21-29-Sec-6)

**4. Order to authorize the Mayor to accept the amendment to the Community Development Block Grant FY2022 Annual Action Plan, the substantial amendment for the FY2021 Annual Action Plan, and the substantial amendment to the FY2019 amended Annual Action Plan for CDBG-CV1 and CDBG-CV3**

[https://www.hamden.com/DocumentCenter/View/7265/12052022\\_Order-CDBG-Amend-FY22-FY21-FY19-CV1--CV3-AAP](https://www.hamden.com/DocumentCenter/View/7265/12052022_Order-CDBG-Amend-FY22-FY21-FY19-CV1--CV3-AAP)

[https://www.hamden.com/DocumentCenter/View/7347/CBDG-Substantial-Amendment-Summary\\_CDCAC\\_16DEC2022-003](https://www.hamden.com/DocumentCenter/View/7347/CBDG-Substantial-Amendment-Summary_CDCAC_16DEC2022-003)

**5. Order approving agreement and authorizing the Mayor to enter into an agreement with Clifford W. Beers Guidance Clinic, Inc.**

**Bid waiver for the Community Healing Support Team Program Services (Arts, Culture, Recreation & Wellness – Clifford W. Beers Guidance Clinic, Inc.) - \$50,000**

[https://www.hamden.com/DocumentCenter/View/7285/12052022\\_Order-Bid-Waiver-Agreement-with-Clifford-W-Beers-Guidance-Clinic-Inc](https://www.hamden.com/DocumentCenter/View/7285/12052022_Order-Bid-Waiver-Agreement-with-Clifford-W-Beers-Guidance-Clinic-Inc)

**6. Bid Waiver for printing services of State Election Ballots (Adkins Printing Company - Registrar of Voters - \$14,540)**

[https://www.hamden.com/DocumentCenter/View/7268/12052022\\_Bid-Waiver-Nov-State-Election-ROV---Adkins-Printing-Company-14540](https://www.hamden.com/DocumentCenter/View/7268/12052022_Bid-Waiver-Nov-State-Election-ROV---Adkins-Printing-Company-14540)

**11. REGULAR AGENDA:**

**12. UNFINISHED BUSINESS:**

**13. NEW BUSINESS:** (Public input if new business not listed is added)

## Summary of Proposed Spending Plan Amendments

	2019		2021		2022		Totals	
<b>Available CBDG Funding</b>	\$ 642,331	%	\$ 773,742	%	\$ 479,238	%	1,895,311	%
Previously Spent Covid Funding	\$ 89,515	13%	\$ -	0%	\$ -	0%	89,515	4%
Admin Cap	\$ 54,812	9%	\$ 24,000	0%	\$ 95,847	20%	174,659	10%
Public Service	\$ 115,926	18%	\$ -	15%	\$ 71,886	15%	187,812	11%
ADA Improvements	\$ -	0%	\$ -	0%	\$ -	0%	-	0%
Residential Rehab	\$ -	0%	\$ 58,742	7%	\$ 146,500	31%	205,242	13%
Down Payment Assistance	\$ -	0%	\$ -	0%	\$ 75,000	16%	75,000	6%
Housing Development to Support persons exiting homelessness	\$ -	0%	\$ 50,000	6%	\$ 40,000	8%	90,000	5%
Economic Development (Commerical Corridor)	\$ -	0%	\$ 341,000	47%	\$ 25,003	5%	366,003	18%
Infrastructure	\$ 110,078	18%	\$ 200,000	26%	\$ 25,003	5%	335,081	16%
Blight (Demolition)	\$ -	0%	\$ 100,000	13%	\$ -	0%	100,000	4%
Fair Rent	\$ -	0%	\$ -	0%	\$ -	0%	-	1%
Support Homless Services	\$ 40,000	6%	\$ -		\$ -		40,000	2%
Heating Oil Assistance	\$ 12,000	2%	\$ -		\$ -		12,000	
New Activity - Clifford Bears Activity	\$ 50,000	8%	\$ -	0%	\$ -	0	50,000	2%
New Activity - Keefe Community Center Outreach Vehicles	\$ 40,000	6%	\$ -		\$ -		40,000	
New Activity - Library - Broad Band Initiative	\$ 130,000	20%	\$ -	0%	\$ -	0	130,000	5%

Mr. Courtney requested a motion to approve the spending plans for 2019, 2021 and 2022, for a total of \$1,895,311, as presented in the financial summary. The motion was seconded by Ms. Blandon.

The chair then called for a vote:

C. Birks	Yea	J. Jefferies	Yea
J. Blandon	Yea	M. Johnson	Yea
M. Brooks	Yea	T. Whitbread	Yea
B. Courtney	Yea		

The vote passed unanimously.

4. **Adjournment:** At 7:09 p.m., with nothing further to discuss, Mr. Courtney requested a motion to adjourn. Mr. Whitbread made a motion to adjourn and was seconded by Mr. Brooks. The motion passed unanimously.

**Submitted by:** S. M. LeMoine, Clerk for the Commission

*CDCAC SM Mins 12 19 2022 vs 3*

#### **14. ADJOURNMENT:**

Note: Any member of the public may request, in writing, a physical location and “any electronic equipment necessary” to attend the meeting in real time. Said request shall be made to [KRenta@Hamden.com](mailto:KRenta@Hamden.com) not less than twenty-four (24) hours prior to the meeting. Said individual shall have the “same opportunities to provide comment or otherwise participate” in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, the Legislative Council is not required to adjourn or postpone a meeting if such person loses the ability to participate because of an interruption, failure or degradation of such person’s connection to the meeting by electronic equipment. Since the meeting is remote, participation by a quorum of members of the Legislative Council is expressly prohibited and will not be present at the physical location.

**TOWN OF HAMDEN, CONNECTICUT  
LEGISLATIVE COUNCIL  
MINUTES OF MEETING**

**December 20, 2022**

**\*To view the recording, please click the following link and observe the instructions when/if prompted:**

[https://hamden.zoom.us/rec/share/2MPEhgCpyhHL1D3qYDSAj9zOUh\\_kqDRqC335k\\_lvVak7560L6U8prZXtwD5L0nhf.-0d0gQP2UFbzo9Je](https://hamden.zoom.us/rec/share/2MPEhgCpyhHL1D3qYDSAj9zOUh_kqDRqC335k_lvVak7560L6U8prZXtwD5L0nhf.-0d0gQP2UFbzo9Je)

**\*\* If you are reviewing a print copy of these minutes and wish to view the meeting recording, please visit the Agenda Center at [www.hamden.com/agendacenter](http://www.hamden.com/agendacenter) and click the MEDIA link found next to this agenda under the meeting date OR download the digital version of these minutes and click the link above.**

---

A meeting of the Legislative Council was held on Tuesday, December 20, 2022, electronically via Zoom, due to the Covid-19 Pandemic. The meeting was called to order at 7:18 P.M. by Council President Dominique Baez. The Clerk took the roll followed by the Pledge of Allegiance. Ms. Sweet then read the Land Acknowledgement followed by a moment of silence.

**MEMBERS PRESENT:**

Dominique Baez	Laurie Sweet (after roll call)
Katie Kiely	Jeron Alston
Ted Stevens	Lesley DeNardis
Sarah Gallagher	Paula Irvin
Adrian Webber	Cory O'Brien (after roll call)
Abdul Osmanu	Justin Farmer (after roll call)

**MEMBERS ABSENT:** Bob Anthony; Betty Wetmore; Kristen Zaehring

**PRESIDING:** Dominique Baez, President

**ALSO IN ATTENDANCE:** Sean Grace, Chief of Staff; Curtis Eatman, Finance Director; Sue Gruen, Town Attorney; Erik Johnson, Economic Development Coordinator; Karen Bivens, Director of Arts, Culture, Recreation & Wellness

**CORRESPONDENCE:** Ms. Gallagher gave a presentation about the following proposed ordinance: <https://www.hamden.com/DocumentCenter/View/7356/Fair-Rent-Commission-Ordinance-Summary-Presentation>

**PUBLIC INPUT SESSION:** There were 9 speakers in person and 4 speakers on Zoom (all who supported and encouraged the passing of the proposed Fair Rent Ordinance)  
(Written comments can be sent to [LCpublicinput@hamden.com](mailto:LCpublicinput@hamden.com))

**REPORT OF THE PRESIDENT:** President Baez spoke on the recent violence. Mr. Farmer wished everyone Happy Holidays and thanked the Council President for celebrating the different cultures.

**REPORTS OF BOARDS AND DEPARTMENTS:** Ms. Baez stated the reports tonight would be seen and heard on January 3<sup>rd</sup> as the night is running late.

**REPORTS OF COUNCIL LIAISONS:** None

**EXECUTIVE SESSION:** None

**APPROVAL OF PREVIOUS MINUTES:** Ms. Baez requested a motion for approval of the November 28, 2022 minutes. Moved by Mr. Stevens, seconded by Ms. Kiely and approved with 2 abstentions (Farmer) (Osmanu)

Ms. Baez then requested a motion to approve the minutes of December 5, 2022. Moved by Mr. Stevens, seconded by Ms. Kiely and approved with 1 abstention (Farmer)

**CONSENT CALENDAR:** Mr. Farmer requested items 2, 4, and 5 be pulled to the regular agenda. Ms. Baez pulled the items and then requested a motion for approval of the consent calendar which includes items 1, 3, and 6. Moved by Mr. Stevens, seconded by Ms. Gallagher and approved unanimously.

1. **Reappointment of Michael E. Montgomery to the Tree Commission for a term to expire July 1, 2025 (R-9)**
3. **Order to opt out of the provisions of Public Act 21-29, section 6 as it relates to Accessory Apartments**
6. **Bid Waiver for printing services of State Election Ballots (Adkins Printing Company - Registrar of Voters - \$14,540)**

**REGULAR AGENDA:**

2. **Reappointment of Richard Bauer, Jr. to the Planning & Zoning Commission for a term to expire January 31, 2026 (R-8)**

-- Moved by Mr. Farmer, seconded by Ms. Kiely. **DISCUSSION:** Mr. Farmer said he appreciates the people who serve saying it allows them (the Council) to do a better job, an informed job, and most importantly it allows them to be in solidarity with the people. He also said he's looking forward to district representation in the new year.

A vote was taken and the item passed unanimously.

4. Order to authorize the Mayor to accept the amendment to the Community Development Block Grant FY2022 Annual Action Plan, the substantial amendment for the FY2021 Annual Action Plan, and the substantial amendment to the FY2019 amended Annual Action Plan for CDBG-CV1 and CDBG-CV3

-- Moved by Mr. Farmer, seconded by Mr. Stevens. DISCUSSION: Mr. Johnson went over a PowerPoint he displayed on the screen and went over the "Rationale for Amendments as follows:

- \* **FY 2022** - HUD determined the Town of Hamden's public comment notice relating to the FY2022 Annual Action Plan did not meet HUD's requirements. HUD has required the Town to re-notice the plan and subsequently obtain new Legislative Council approval. No changes to the total approved \$479,238 budget were made.
- \* **FY2021** – This substantial amendment reallocates unspent Community Development Block Grants (CDBG) funds from Fiscal Year's 2016, 2017, 2018, 2019, 2020, and 2021. The total amount of funds to be reallocated in the proposed spending plan is \$773,742.
- \* **FY2019** – The Town was awarded \$642,331 in CDBG-CV (Covid-19) dollars and has spent \$89,519 to date. If approved, the substantial amendment would reallocate the remaining \$558,112 in unspent funds for Covid-19 related activities.

Mr. Johnson went on to say they have had 2 Public Hearings, the plan has been on the Economic Development website, and there have been various conversations with constituents and the Council. Mr. Johnson then went over the following spending plan:

## Summary of Proposed Spending Plan Amendments

	2019		2021		2022		Totals	
Available CDBG Funding	\$	%	\$	%	\$	%	\$	%
Previously Spent Covid Funding	\$ 89,515	13%	\$ -	0%	\$ -	0%	\$ 89,515	4%
Admin Cap	\$ 54,812	9%	\$ 24,000	0%	\$ 95,847	20%	\$ 174,659	10%
Public Service	\$ 115,926	18%	\$ -	15%	\$ 71,886	15%	\$ 187,812	11%
ADA Improvements	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
Residential Rehab	\$ -	0%	\$ 58,742	7%	\$ 146,500	31%	\$ 205,242	13%
Down Payment Assistance	\$ -	0%	\$ -	0%	\$ 75,000	16%	\$ 75,000	6%
Housing Development to Support persons exiting homelessness	\$ -	0%	\$ 50,000	6%	\$ 40,000	8%	\$ 90,000	5%
Economic Development (Commerical Corridor)	\$ -	0%	\$ 341,000	47%	\$ 25,003	5%	\$ 366,003	18%
Infrastructure	\$ 110,078	18%	\$ 200,000	26%	\$ 25,003	5%	\$ 335,081	16%
Blight (Demolition)	\$ -	0%	\$ 100,000	13%	\$ -	0%	\$ 100,000	4%
Fair Rent	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	1%
Support Homeless Services	\$ 40,000	6%	\$ -	0%	\$ -	0%	\$ 40,000	2%
Heating Oil Assistance	\$ 12,000	2%	\$ -	0%	\$ -	0%	\$ 12,000	0%
New Activity - Clifford Bears Activity	\$ 50,000	8%	\$ -	0%	\$ -	0%	\$ 50,000	2%
New Activity - Keefe Community Center Outreach Vehicles	\$ 40,000	6%	\$ -	0%	\$ -	0%	\$ 40,000	0%
New Activity - Library - Broad Band Initiative	\$ 130,000	20%	\$ -	0%	\$ -	0%	\$ 130,000	5%

Mr. Farmer asked if the summary is based on the board's and public's comments. Mr. Johnson said that the spending plan is consistent with priorities that have been established by the Mayor's

office, in combination with the Council's and the public's comments.

Mr. Stevens asked about the Fair Rent line and asked should more money be set aside for the Fair Rent Commission. Mr. Johnson said that Fair Rent is considered as a public service activity which limits us in a normalized year to 15% of the available funding for that grant year. For 2022 when that was realized they incorporated the \$20,000 that was previously approved into the Public Service cap as directed by HUD so that it would be a compliant activity. He said he thinks as the Council makes determination as how to deal with the ordinance that was discussed earlier there's going to have to be a discussion about how those programs are resourced going further, but today he can say that the Fair Rent \$20,000 was incorporated into the \$95,000 Admin Cap that you see on the table.

Mr. Farmer asked about the \$0 funding in ADA Improvements. Mr. Johnson said that has been incorporated into the Residential Rehab Assistance Program and then there will just be one application and you can choose whether or not your ADA assistance will be part of a residential rehab program. He said the activity hasn't gone away, it's just been consolidated. Mr. Farmer asked if they could get an understanding of what categories have been consolidated as well as a breakdown of what's been put in what. Mr. Johnson said he'd be happy to get him something.

A vote was taken and the item passed with 1 abstention (Farmer)

5. Order approving agreement and authorizing the Mayor to enter into an agreement with Clifford W. Beers Guidance Clinic, Inc.

Bid waiver for the Community Healing Support Team Program Services (Arts, Culture, Recreation & Wellness – Clifford W. Beers Guidance Clinic, Inc.) - \$50,000

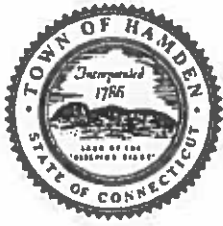
-- Moved by Mr. Farmer, seconded by Ms. Sweet. DISCUSSION: Mr. Farmer asked how long the program runs, where services will be housed, what's the level of treatment received, and what happens to unused funds. Mr. Grace said it's a canvassing operation and they go to where the residents are so it won't be housed in a particular building and that the \$50,000 contract funds a year of services. Ms. Bivens said they'll go out and help the communities through a support circle helping them find resources after traumatic experiences. Mr. Alston asked for clarification of the proposal date saying it says 2022 and thinks it should say 2023. Mr. Grace said that's correct it should be 2023 and thanked him for that.

A vote was taken and the item passed unanimously.

There being no further business Ms. Baez announced the meeting closed at 9:51 P.M.

Respectfully submitted,

Kim Renta  
Clerk of the Council



**TOWN OF HAMDEN**  
**OFFICE OF THE**  
**LEGISLATIVE COUNCIL**

Hamden Government Center  
2750 Dixwell Ave.  
Hamden, CT 06518  
Tel: (203) 287-2577  
(203) 287-2576

**COUNCIL PRESIDENT**  
Dominique Baez

**COUNCIL MEMBERS-AT LARGE**  
Dominique Baez  
Lesley DeNardis  
Katie Kiely  
Cory O'Brien  
Laurie Sweet  
Elizabeth Wetmore

**DISTRICT COUNCIL MEMBERS**  
Kristen Zaehring  
*First District*

Jeron Alston  
*Second District*

Abdul Osmani  
*Third District*

Sarah Gallagher  
*Fourth District*

Justin Farmer  
*Fifth District*

Paula Irvin  
*Sixth District*

Adrian Webber  
*Seventh District*

Theodore Stevens  
*Eighth District*

Bob Anthony  
*Ninth District*

**LEGISLATIVE COUNCIL**  
**ADMINISTRATOR &**  
**CLERK OF THE COUNCIL**  
Kimberly Renta

December 21, 2022


Lauren Garrett  
Mayor

Re: Order to authorize the Mayor to accept the amendment to the Community Development Block Grant FY2022 Annual Action Plan, the substantial amendment for the FY2021 Annual Action Plan, and the substantial amendment to the FY2019 amended Annual Action Plan for CDBG-CV1 and CDBG-CV3

Dear Mayor Garrett:

Please be advised that the Legislative Council, at its meeting held on December 20, 2022, approved the above order amending the FY 2019 Annual Action Plan, the FY 2021 Annual Action Plan, and the FY 2022 Annual Action Plan as stated in the backup.

A copy of said order is attached.

Very truly yours,  
  
Kim Renta,  
Clerk of the Council

cc: Carol Hazen, Manager of Grants & Capital Projects  
Erik Johnson, Economic Development Director  
Sue Gruen, Town Attorney  
Curtis Eatman, Finance Director

**ORDER TO AUTHORIZE THE MAYOR TO ACCEPT THE AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FY2022 ANNUAL ACTION PLAN, THE SUBSTANTIAL AMENDMENT FOR THE FY2021 ANNUAL ACTION PLAN AND THE SUBSTANTIAL AMENDMENT TO THE FY2019 AMENDED ANNUAL ACTION PLAN FOR CDBG-CV1 AND CDBG-CV3**

Presented by: Sarah Gallagher

WHEREAS the Town of Hamden is an entitlement grantee of the Community Development Block Grant (CDBG) Program. The Town filed an FY2022 Annual Action Plan (AAP) with the United States Department of Housing and Urban Development (HUD). The Town's CDBG formula award for FY2022 (July 1, 2022, through June 30, 2023) is \$498,595.

WHEREAS, HUD determined that the Town of Hamden's process was inconsistent with 24 CFR 91.105 and required the Town to re-initiate a 30-Day Public Notice and public hearing process and re-submit the FY2022 Annual Action Plan to the Legislative Council for its review and approval.

WHEREAS, the Town completed a public engagement process consistent with its Citizen's Participation Plan and 24 CFR 91.105. The Town has made no other substantive changes to the FY2022 Annual Action Plan as previously approved by the Legislative Council.

WHEREAS, the Town of Hamden seeks to re-allocate unspent Community Development Block Grant (CDBG) funding from Fiscal Years 2016, 2017, 2018, 2019, 2020, and 2021 through a Substantial Amendment of its FY2021 CDBG Annual Action Plan.

WHEREAS, the Town has determined that the unspent amount of CDBG funds from Fiscal Years 2016, 2017, 2018, 2018, 2020, and 2021 totals \$773,742;

WHEREAS, the Town completed a public engagement process consistent with its Citizen's Participation Plan and 24 CFR 91.105 and has drafted a substantial amendment to the FY2021 Annual Action Plan as previously approved by the Legislative Council.

WHEREAS, the Town was awarded \$642,331 as an amendment to its FY2019 Annual Action Plan (CDBG-CV1 and CDBG-CV3) from HUD on September 24, 2020, and August 31, 2021, respectively, to support the communities response to COVID-19.

WHEREAS, the Town has spent \$84,219 of the CDBG-CV1 and CDBG-CV3 funds to date and seeks to re-allocate the remaining \$558,112 in unspent funds through a substantial amendment to its 2019 Annual Action Plan.

WHEREAS, the Town completed a public engagement process consistent with its Citizen's Participation Plan and 24 CFR 91.105. The Town has drafted a substantial amendment to the FY2019 Annual Action Plan as previously approved by the Legislative Council.

NOW, THEREFORE, BE IT ORDERED that the Legislative Council authorizes the Mayor to

submit the proposed amendments to its Community Development Block Grant Annual Action Plans for Fiscal Years 2022, 2021, and 2019 to HUD for its review and approval, and upon their approval, accept and expend such funds according to the approved spending plan, the recommended program objectives, and in compliance with HUD regulations and guidelines.

BE IT FURTHER ORDERED that the Legislative Council authorizes the Economic and Development Department to accept and expend the funds consistent with the amended Annual Action Plans.

BE IT FURTHER ORDERED that the Legislative Council hereby approves the amendments to FY2022, FY2021, and FY2019.

The Legislative Council adopted it at the meeting held on December 20, 2022.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
SUSAN GRUEN  
Town Attorney

  
\_\_\_\_\_  
President  
Legislative Council

  
\_\_\_\_\_  
KIMBERLY RENTA, Clerk  
Legislative Council

APPROVED:

  
\_\_\_\_\_  
LAUREN GARRET  
MAYOR

Date: 12/22/22

**2022 Previously submitted  
Citizen Participation Documents**



**TOWN OF HAMDEN  
OFFICE OF THE  
LEGISLATIVE COUNCIL**

Hamden Government Center  
2750 Dixwell Ave.  
Hamden, CT 06518  
Tel: (203) 287-2577  
(203) 287-2576

**COUNCIL PRESIDENT**

Dominique Baez

**COUNCIL MEMBERS-AT LARGE**

Dominique Baez

Lesley DeNardis

Katie Kiely

Cory O'Brien

Laurie Sweet

Elizabeth Wetmore

**DISTRICT COUNCIL MEMBERS**

Kristen Zaehring

*First District*

Jeron Alston

*Second District*

Abdul Osmani

*Third District*

Sarah Gallagher

*Fourth District*

Justin Farmer

*Fifth District*

Paula Levin

*Sixth District*

Adrian Webber

*Seventh District*

Theodore Stevens

*Eighth District*

Marjorie Bonadies

*Ninth District*

**LEGISLATIVE COUNCIL  
ADMINISTRATOR &  
CLERK OF THE COUNCIL  
Kimberly Renta**

August 3, 2022

Lauren Garrett  
Mayor

Re: Order authorizing the Mayor to apply, accept and expend a  
Program Year 48 Community Development Block Grant for  
Fiscal Year 2022-2023 in accordance with the Annual Action  
Plan for year 2022-2023 (\$518,856.95)

Dear Mayor Garrett:

Please be advised that the Legislative Council, at its meeting held  
on August 1, 2022, approved the above order authorizing the Mayor  
to accept and expend these funds in accordance with the  
recommended program objectives and HUD regulations.

Very truly yours,



Kim Renta,  
Clerk of the Council

cc: Karen Bivens, ACR&W Director ✓  
Sue Gruen, Town Attorney  
Curtis Eatman, Finance Director



LEGISLATIVE COUNCIL  
TOWN OF HAMDEN

**ORDER TO AUTHORIZE THE MAYOR TO APPLY, ACCEPT AND EXPEND A PROGRAM YEAR 48  
COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE FISCAL YEAR 2022-2023 IN ACCORDANCE WITH  
THE ANNUAL ACTION PLAN FOR YEAR 2022-2023**

Presented by: Sarah Gallagher

WHEREAS, the Town of Hamden has a Community Development Program; and

WHEREAS, it is necessary to file an Annual Action Plan with the United States Department of Housing and Urban Development (HUD) for the Community Development Program Year 48 Funds (Program Year 2022-2023), beginning July 1, 2022; and

WHEREAS, the total Program Year 48 allocation will be \$518,856.95; and

WHEREAS, Mayor Lauren Garrett has concurred with the recommended program as set forth in the Annual Action Plan.

WHEREAS, it is understood that the receipt of any grant under the Housing and Community Development Act of 1974, as amended, will impose certain obligations and responsibilities on the part of the Town of Hamden.

NOW THEREFORE, BE IT ORDERED that the Legislative Council authorizes the Mayor to submit a Community Development Block Grant Program Year 48 Annual Action Plan for the amount of \$518,856.95 and to accept and expend such funds in accordance with the recommended program objectives and HUD regulations.


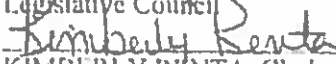
BE IT FURTHER ORDERED that the Legislative Council authorizes the Office of Housing and Neighborhood Development to accept and expend the funds consistent with the Annual Action Plan.

BE IT FURTHER ORDERED that the Legislative Council hereby approves the 2022-2023, Annual Action Plan.

Adopted by the Legislative Council at its meeting held on August 1, 2022

APPROVED AS TO FORM:

  
\_\_\_\_\_  
SUSAN GRUEN  
Town Attorney

  
\_\_\_\_\_  
Dominique Baez, President  
Legislative Council  
  
\_\_\_\_\_  
KIMBERLY RENTA, Clerk  
Legislative Council

APPROVED:  
  
\_\_\_\_\_  
LAUREN GARRETT  
MAYOR

Date: 8/3/22

**Ad Order Number**  
0002716616

**Customer Account**  
278136

**Sales Rep.**  
snorton

**Customer Information**  
TOWN OF HAMDEN/ LEGISLATIVE COUNCIL  
2750 DIXWELL AVE  
HAMDEN CT 06518  
USA

**Order Taker**  
snorton

**Ordered By**  
Kim Renta

**Phone:** 2032872576

**Order Source**  
Phone

**Fax:**

**Email:** krenta@hamden.com

**Ad Content Proof**

Note: Ad size does not reflect actual ad

**PUBLIC NOTICE  
TOWN OF HAMDEN  
NOTICE OF AVAILABILITY  
PROGRAM YEAR 2022-2023 DRAFT ANNUAL ACTION PLAN  
NOTICE OF PUBLIC COMMENT PERIOD &  
NOTICE OF PUBLIC HEARING**

A SUMMARY OF THE 2022-2023 ANNUAL ACTION PLAN (AAP) IS CONTAINED IN THIS NOTICE. FULL DOCUMENTS ARE POSTED ON THE TOWN'S WEBSITE. NOTICE OF AVAILABILITY FOR PUBLIC COMMENT AND NOTICE OF A PUBLIC HEARING ON MONDAY, July 18, 2022 ARE ALSO CONTAINED IN THIS PUBLIC NOTICE.

**Availability of Plans for Public Comment and Review**

The Town of Hamden has completed a draft of its Program Year (PY48) 2022 Annual Action Plan. Hamden receives CDBG funds on an annual entitlement basis through the U.S. Department of Housing and Urban Development (HUD) for local projects that primarily benefit low-income persons. The Town's CDBG allocation for the 2022 Program Year, which covers the July 1, 2022 through June 30, 2023, is \$518,856.95. The Town of Hamden will hold a public hearing and provide a public comment period for the proposed plans in accordance with federal regulations at 24 CFR 91.

**The following projects/activities have been proposed for the 2022-2023 Annual Action Plan:**

- Salary General Admin- \$95,825.00
- ADA Improvements- \$15,000.00
- Blight Removal- \$5,000.00
- Fair Rent- \$20,000.00
- Infrastructure Improvements- \$7,413.00
- Commercial Rehab- \$15,000.00
- Residential Rehab Program- \$175,000.00
- Down Payment Assistance- \$75,000.00
- Arts for Learning CT- \$5,000.00
- BH Care Umbrella Center for DV- \$2,000.00
- Breakthrough Church- \$5,000.00
- Columbus House- \$8,000.00
- Hamden CERT- \$7,800.00
- Hamden Rovers, Inc. - \$8,000.00
- Hamden/North Haven YMCA- \$5,000.00
- Literacy Volunteers of GNH- \$5,000.00
- Mae's Closet- \$3,000.00
- New Haven Home Ownership Center- \$4,000.00
- Nutrition Security Solutions- \$3,500.00
- Partnerships Center for Adult Day Care- \$8,200.00
- The Village- \$6,000.00
- P.L.A.C.E.- \$2,500.00

**Public Comment Period**

The Proposed Annual Action Plan for 2022-2023 and will be available for public review and comment beginning July 15th, 2022 on the Town of Hamden's website [www.hamden.com/communitydevelopment](http://www.hamden.com/communitydevelopment). A thirty (30) day public comment period will commence on July 7th, 2022 and will end at close of business on August 7th, 2022.

Written comments on the Proposed Plans are encouraged. All written comments should be directed to: Karen Bivens, Acting Director of Arts, Culture, Recreation, and Wellness, 2750 Dixwell Ave, Hamden, CT 06518. Comments can also be emailed to [kbivens@hamden.com](mailto:kbivens@hamden.com). All comments will be considered prior to submitting final documents to HUD.

**Public Hearing Notice**

Notice is hereby given that the Hamden Legislative Council Human Services Committee will hold a Public Hearing on Monday, July 18th, 2022 at 7:30 PM for the purpose of receiving public input on the proposed plans. The Council will also be voting on the proposed Annual Action Plan.

This public hearing will be hybrid, held both via ZOOM <https://zoom.us/j/96032210583> Password: Dragons and in person at Memorial Town Hall, 2372 Whitney Avenue, Hamden, CT. Please email any comments you wish to be read at the hearing to [icinput@hamden.com](mailto:icinput@hamden.com) by 3:00pm on Monday, July 18, 2022. For more information on the council meeting please visit [www.hamden.com/353/legislative-council](http://www.hamden.com/353/legislative-council).

**Ad Cost** \$935.40      **Payment Amt** \$0.00      **Amount Due** \$935.40

**Blind Box**      **Materials**

**Order Notes**

Ad Number	External Ad #	Pick Up Number
0002716616-01		0002710299
Ad Type	Ad Size	PO Number
Legal Liners	2 X 98 II	
Color	Color Requests	
\$0.00		

Product and Zone	# Inserts	Placement
New Haven Register	1	Public Notices

Note: Retail Display Ads May Not End in Identified Placement

**Run Dates**  
7/14/2022

Product and Zone	# Inserts	Placement
nregister.com	1	Public Notices

Note: Retail Display Ads May Not End in Identified Placement

**Run Dates**  
7/14/2022

**MINUTES OF MEETING  
HUMAN SERVICES COMMITTEE  
July 18, 2022**

**To view the meeting recording click here:**

[https://us06web.zoom.us/rec/play/fLQlzwQVJMA\\_ZG\\_3lgKPeObs5hk\\_EIVyXhO1yx-BLTw5SfFnxACZC7DfSsXedAtkNwU1ZdjuDXOf-2eN.Rbj2HH-nJO83nvHZ?continueMode=true&\\_xzm\\_rtaid=n5xo7hljSGCKLwXWK\\_KZYA.1658506669025.62c7ad3315a2182421bdbe234f5f49db&\\_xzm\\_rhtaid=497](https://us06web.zoom.us/rec/play/fLQlzwQVJMA_ZG_3lgKPeObs5hk_EIVyXhO1yx-BLTw5SfFnxACZC7DfSsXedAtkNwU1ZdjuDXOf-2eN.Rbj2HH-nJO83nvHZ?continueMode=true&_xzm_rtaid=n5xo7hljSGCKLwXWK_KZYA.1658506669025.62c7ad3315a2182421bdbe234f5f49db&_xzm_rhtaid=497)

(Meeting starts at Time Code 02:46:57)

**If you are reading a paper copy of these minutes and wish to watch the video, please visit hamden.com and go to the Legislative Council's agenda center to find the video under this meeting date and click the media icon OR download these minutes and click the link above.**

---

A meeting of the Human Services Committee was held on Monday, July 18, 2022, electronically via Zoom due to the Covid-19 Pandemic. The meeting was called to order at 9:19 P.M. by the Chair, Sarah Gallagher.

**MEMBERS PRESENT:** Sarah Gallagher, Chair; Adrian Webber, Vice-Chair; Laurie Sweet; Katie Kiely; Cory O'Brien; Betty Wetmore

**MEMBERS ABSENT:** VACANCY

**PUBLIC HEARING:** There was 1 speaker in support of the program

The following items were addressed:

**1. Order authorizing the Mayor to apply, accept and expend a Program Year 48 Community Development Block Grant for the Fiscal Year 2022-2023 in accordance with the Annual Action Plan for year 2022-2023 (\$518,856.95)**

-- Moved by Mr. Webber, seconded by Ms. Kiely. DISCUSSION: Ms. Kiely said she thinks this is important and is excited to support this and that it makes sure we're not pulling from essential services. Ms. Gallagher said she doesn't see anything for the homeless in here.

Ms. Gallagher moved a motion to amend the budget and take \$5,000 from Commercial Rehab and \$35,000 from Residential Rehab and create a line item for Homeless Outreach and Housing Services. The motion was seconded by Ms. Kiely and approved unanimously.

Ms. Gallagher requested a motion to accept the order as amended. Moved by Mr. O'Brien, seconded by Mr. Webber and approved unanimously.

There being no further business the meeting adjourned at 9:37 P.M

Respectfully submitted,

Kim Renta, Clerk  
for Sarah Gallagher, Chair

**MEETING NOTICE/AGENDA**

**LEGISLATIVE COUNCIL**

**HUMAN SERVICES COMMITTEE MEETING**

**July 18, 2022**

**7:30 PM**

**SPECIAL HYBRID MEETING OF LEGISLATIVE COUNCIL**

**THIS MEETING WILL BE CONDUCTED IN PERSON AND ALSO**

**BY USING ELECTRONIC EQUIPMENT**

**IN PERSON LOCATION:**

**MEMORIAL TOWN HALL, 2372 WHITNEY AVENUE, HAMDEN, CT 06518**

**Comments for this meeting agenda can be heard by joining the meeting in person or via Zoom and participating in the public input session or you can write in and send them to [LCpublicinput@hamden.com](mailto:LCpublicinput@hamden.com) by 3:00 PM the date of this agenda (If you send a comment in you can still speak during the Public Input Session)**

**To participate in public input live you must:**

- 1. Have your name displayed on your screen**
- 2. Raise your hand to speak when the public input session is opened (You will be called upon in the order that your hand is raised)**

**The Chair will call your name and unmute you. You have 3 minutes to speak and will be warned when you have 30 seconds remaining and muted at the completion of 3 minutes**

**Please click the link below to join the webinar:**

**<https://zoom.us/j/96032210583> Password: Dragons**

**Meeting ID: 960-3221-0583**

**If you experience any issue with the link above go to Zoom.com and click "join a meeting" and put in the following meeting ID and password - Meeting ID: 960-3221-0583 Password: Dragons**

**OR**

**Join by telephone. (For higher quality, dial a number based on your current location)**

**US: +1 646 558 8656 (New York): +1 312 626 6799 (Chicago): +1 301 715 8592 (Washington DC)  
+1 669 900 9128 (San Jose): +1 253 215 8782 (Tacoma): +1 346 248 7799 (Houston)**

**International numbers available: <https://zoom.us/u/ah1731UF9D>**

**For additional sign-in support for any device or browser you can use the following link:**

**[https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile\\_site=true](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting?mobile_site=true)**

**AGENDA:**

**Public Hearing: (Item #1)**

1. Order authorizing the Mayor to apply, accept and expend a Program Year 48 Community Development Block Grant for the Fiscal Year 2022-2023 in accordance with the Annual Action Plan for Year 2022-2023 (\$518,856.95)

[https://www.hamden.com/DocumentCenter/View/6329/07182022\\_OrderCDBG-Annual-Action-Plan-FY22-23-51885695](https://www.hamden.com/DocumentCenter/View/6329/07182022_OrderCDBG-Annual-Action-Plan-FY22-23-51885695)

**ZOOM sign in info:**

1. Join using Zoom from your computer, tablet or smartphone by using the following link: <https://zoom.us/j/96032210583> Password: Dragons
2. If you already have the Zoom App or go to the Zoom.com website, simply select “join a meeting” and complete the following: Webinar ID: 960-3221-0583 Password: Dragons

Or iPhone one-tap: US: +13017158592, 96032210583# or +13126266799, 96032210583#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

International numbers available: <https://zoom.us/u/aH73IUF9D>

**Note:** Any member of the public may request, in writing, a physical location and “any electronic equipment necessary” to attend the meeting in real time. Said request shall be made to [KRenta@Hamden.com](mailto:KRenta@Hamden.com) not less than twenty-four (24) hours prior to the meeting. Said individual shall have the “same opportunities to provide comment or otherwise participate” in the meeting as would be afforded if the meeting was held in person with the following exception: Under law, the Legislative Council is not required to adjourn or postpone a meeting if such person loses the ability to participate because of an interruption, failure or degradation of such person’s connection to the meeting by electronic equipment. Since the meeting is remote, participation by a quorum of members of any Committee of the Legislative Council is expressly prohibited and will not be present at the physical location.

**Town of Hamden  
Community Development Citizens Advisory Commission  
Minutes of a Regular Meeting  
Wednesday, July 13, 2022  
6:30 p.m.  
Via Zoom/Telephonically**

Approved/Corrected 08 10 2022

\*To view the recording, please click the following link and observe the instructions when/if prompted:

Meeting Recording:  
Start Time: July 13, 2022 at 6:22 PM  
[https://us06web.zoom.us/rec/share/vmDqktna-LiWiQ-xd\\_ezO9sgm -  
YlItr0I3YhoAPqkmnja8m31o7EcV\\_an7FJ9KF\\_JO46uu3vx5LntyUo](https://us06web.zoom.us/rec/share/vmDqktna-LiWiQ-xd_ezO9sgm-YlItr0I3YhoAPqkmnja8m31o7EcV_an7FJ9KF_JO46uu3vx5LntyUo)  
Access Passcode: NcS\*O&!4

### Minutes

**1. Attendance/ Roll Call**

- a. In Attendance: Brian Courtney, Commission Chair; Michael Brooks; Joyce Blandon; Mike Johnson; Robert Werner; and Thomas Whitbread
- b. Absent: Robin Lamott-Sparks\*; Candace Birks; and M. Kroop, Program Specialist
- c. Others in Attendance: Patrice LeMoine, Clerk; Karen Bivens, Acting Director of Arts, Culture, Recreation & Wellness; Sean Grace, Chief of Staff; Alexa M. Panayotakis, Deputy Chief of Staff; and Erik Johnson, Director of Economic Development

**2. Call to Order:** Chairman Courtney called the meeting to order at 6:35 p.m. Mr. Courtney noted that Ms. Lamott-Sparks' term on the Commission expired and she declined to renew.

**3. Approval of Past Minutes from April Meeting**

- a. Mr. Courtney requested a motion to approve the minutes for the April 13, 2022. Mr. Johnson motioned to approve the minutes as presented. Mr. Brooks seconded the motion. Vote: all were in favor and the vote passed.

**4. Community Development Manager's Report**

- a. Community Development Executive Summary Report (AP-05 Executive Summary-24CFR91200(c)) – M. Kroop was unable to attend this evening; however, Mr. Courtney confirmed M. Kroop forwarded the report prior to this evening. After Ms. LeMoine shared the document.
- b. Annual Action Plan Program Year 2022-23 – Attached to the executive summary report, the Community Development's Annual Action Plan for program year 2022-23 was presented and reviewed. This was a detailed report indicating those services the Community Development Citizens Advisory Commission provides for the coming year. With nothing further said, Mr. Courtney then requested a motion.

Mr. Whitbread motioned to approve the Community Development Annual Action Plan for Program Year 2022-23 (total of \$518,856.95; \$479,238 annual allocation) as presented. Mr. Brooks seconded the motion. The chair called for a vote:

J. Blandon	aye	M. Johnson	aye
M. Brooks	aye	R. Werner	aye
B. Courtney	aye	T. Whitbread	aye

The vote passed.

At this time, Mr. Grace introduced Ms. Bivens, Acting Director of Arts, Culture, Recreation & Wellness and the other members of the mayor’s administration. In the future, Ms. Bivens will direct a draft of the agenda items for each CDADC’s meeting.

**5. Public Service Applications – Amend and approve final allocations**

A discussion was held regarding the proposed allocation of CDBG funds, for Program Year 48, to those community applications presented last April. Unfortunately, there was a shortfall of approximately \$20,000 so an amendment was prepared. To note: one organization withdrew their request and created the recommendation to adjust funding to The Village to \$6,000. The funding totals \$71,000 and is as follows:

<i>PSAs</i>		
Arts for Learning CT	\$5,000.00	Provide educational arts experiences in target area through experiential art
BH Care Umbrella Center for DV	\$2,000.00	Address of Domestic Violence through education
Breakthrough Church	\$5,000.00	Support food pantry operations into Hamden
Columbus House	\$8,000.00	Provide shelter and meals, case management, and benefits counseling
Hamden CERT	\$7,800.00	Purchase and refurbish a used multipurpose vehicle
Hamden Rovers, Inc. Hamden/North Haven YMCA	\$6,000.00	Create a soccer and mentorship program for low-income Hamden youth
Literacy Volunteers of GNH	\$5,000.00	Low/Mod Income Camp Mountain Laurel Enrichment Program
Mae's Closet	\$3,000.00	Free literacy tutoring for adults in Hamden as well as ESL tutoring
New Haven HomeOwnership Center	\$4,000.00	Loan closet for those who need durable medical equipment
Nutrition Security Solutions Partnerships Center for Adult Day Care	\$3,500.00	Education in budgeting, credit, mortgage financing, and foreclosure prevention
The Village	\$8,200.00	Provide nutritional grocery delivery to elderly low/mod income Hamden residents
P.L.A.C.E.	\$6,000.00	Provide nutritional hot lunches and morning/afternoon snacks to Hamden clients
Total Funding	\$71,000.00	Provide Enrichment and summer programming for at-risk and low-income youth
		Provide educational arts experiences in target area through Art Trolley Program.

Mr. Courtney then requested a motion. Mr. Brooks motioned to approve the Community Development Block Grant allocation as presented. Mr. Werner seconded the motion. The chair called for a vote:

J. Blandon	aye	M. Johnson	aye
M. Brooks	aye	R. Werner	aye
B. Courtney	aye	T. Whitbread	aye

The vote passed.

Mr. Courtney discussed the Commission's membership. Including Ms. Lamott-Sparks term expiring, Mr. Werner's term has expired and both regretfully declined to renew. If your term is expiring this year and you wish to renew, please contact the mayor's office to confirm your interest to renew on the Commission. Mr. Grace took this opportunity to confirm the same, however, going forward and until verified, the CDCAC may not have a quorum until the vacancies are filled. Ms. LeMoine questioned, and noted in the past, if the Town utilizes the rule to "exclude" any vacancies, then the current membership has a stronger probability of holding a quorum.

Mr. Courtney requested the current members to please hold August 10 for the next meeting. A communication will be communicated at approximately August 1.

6. **Adjournment:** At 7:07 pm, Mr. Werner made a motion to adjourn, which was seconded by Mr. Johnson. All were in favor.

**Submitted by:** Patrice A. LeMoine, Clerk for the Commission